

Government of West Bengal
Department of Self Help Group & Self Employment
Kreta Surokha Bhavan(1st Floor),
11A, Mirza Ghalib Street,
Kolkata-700 087

No.1214 -SH/ SHGSE-11099/30/2018 (C. No.121414)

Dated: 10-12-2024

NOTIFICATION

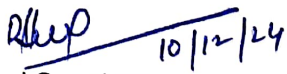
In view of the smooth functioning of various sub-modules of HRMS implemented by the Finance Department of this Government, the Governor has been pleased to reconstitute the Stake Holder of this Department in following manner:-

Name of the Officer	Position in Stake Holder	Role in HRMS
Shri Bani Prasad Das , WBCS(exe), Additional Secretary of this Department	DHOO & DAA	Controlling all the sub-modules of HRMS i.e. Leave, Loan, TA, DA, LTC. HTC, Pay Fixation, Functional & Non-functional promotion , Training, Confirmation, Pension, Exit Management, Service Book etc of WBCS(Exe.) Cadre, WBA&AS Cadre and WBSS Cadre of this Department.
Shri Avik Chatterjee, WBCS(Exe), Joint Secretary of this Department	DHOO & DAA	Controlling all the sub-modules of HRMS i.e. Leave, Loan,TA, DA, LTC. HTC, Pay Fixation, Functional & Non-functional promotion, Training, Confirmation, Pension, Exit Management, Service Book etc of others Group A, Group B, cadre of this Department.
Smt Sudha Jha, WBSS, Deputy Secretary of this Department	DHOO & DAA	Controlling all the sub-modules of HRMS i.e. Leave, Loan, TA, DA, LTC. HTC, Pay Fixation, Functional & Non-functional promotion, Training, Confirmation, Pension, Exit Management, Service Book etc of Group C and Group D cadre of this Department..

Dr. Ravi Inder Singh, IAS, Principal Secretary of this Department has the overall control as HOO and AA in the all sub-modules of HRMS. He has the overall power to supervise all the sub-modules and also has the control of HRMS irrespective of all Groups/ Cadres.

All Stake Holders are requested to create an operator in HRMS for smooth functioning of the module.

This order will take immediate effect and will be in force until further order.


Principal Secretary
to the Govt. of West Bengal

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