



USERS' MANUAL FOR
JAAGO
Version 1.0
Release Date : 29th November 2019



**National Informatics Centre
West Bengal State Centre
Govt. Of India**

**Department Of Self-Help Group & Self Employment
Government Of West Bengal**

About The Manual

Audience

This manual is meant for Departments, Districts, Blocks, Call Centres and Self Help Groups who are responsible in the process of providing and getting of financial assistance and elated information under the Jaago Scheme.

Purpose

The purpose of this document is to provide an interface between Department/District/Block and other level of users and Jaago “Online System for Jaago”. It will help the user to understand major features, benefits and workflow of the Jaago System. It will also provide interface to track the status of benefit and other information elated with the self-help groups.

Authorship

This manual has been developed by developemnt team of Jaago Online portal

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1.0 ABOUT JAAGO

1.1 Introduction

Jaago, a special initiative to provide revolving fund support to the self-help groups

The Department of SHG&SE is at the final stage of giving shape to an ambitious project of supporting all the graded self-help groups of the State or SHGs accessing bank credit through a modest annual revolving fund support of Rs.5,000.00. This 'no strings attached' funding support is expected to give a boost to the empowerment of the groups. Known as Jaago, the project has a target to cover close to one million SHGs of the state.

1.2 Objective

The following are the objective of the JAAGO online portal

- To facilitate the online registration of SHGs in JAAGO.
- To facilitate selection of eligible SHGs systematically and make transaction.
- To facilitate approve of the selected SHGs online.
- To facilitate online bill generation of approved SHGs.
- To facilitate transact the bill summary to IFMS systematically.
- To disburse the money to the SHGs directly to their bank account through IFMS (Integrated Fund Management System).
- To redefine processes for effective tracking and resolving issues using a central interface.
- To provide integrated services in a transparent manner.
- To provide fast and accurate information to the Government
- To eliminate duplicate and inconsistent record keeping.
- To search for specific information.
- To generate various MIS reports including financial and summary reports.

1.3 Features

- Registration of SHG in single window interface.
- Accessible from any PC having internet facility.
- Consistency checks enforced to ensure data integrity and accuracy.
- Existing information flow is retained to minimize learning time by user.
- On-the-fly generation of all required reports.

1.4 Roles

The following Roles have been defined as per responsibility:

1.4.1 Admin User

Admin User of SHG & SE department through this portal can check the dashboard, Register SHGs by single entry and batch record of excel, find the errors and modify the details. Also an admin can get the reports of SHGs respect to some conditions. Admin can change the profile details of other officers as well as their login password under this portal. All users can change their own password.

1.4.1 SHG Department User

Under this portal some departments have login credentials some are like SRLM, SUDA, Minority, Tribal, they can check the dashboard of their own uploaded data, Register SHGs by single entry and batch record of excel, find the errors and modify the details and also can get the reports of SHGs respect to some conditions. All users can change their own password.

1.4.1 Initiator User

Under this portal Initiator can check the dashboard, Money Disbursement of eligible SHGs, see the listing of transaction history containing SHGs and transaction command.

A Group may be considered as eligible after

- a) A group received cash credit limit or term loan or
- b) All graded groups or
- c) All groups matching the following conditions
 - i) 1 year from formation of SHG or 6 months from opening of an account whichever is earlier and
 - ii) Minimum deposit of Rs. 5000/- in the account.

Also user can get the reports of SHGs respect to some conditions. All users can change their own password.

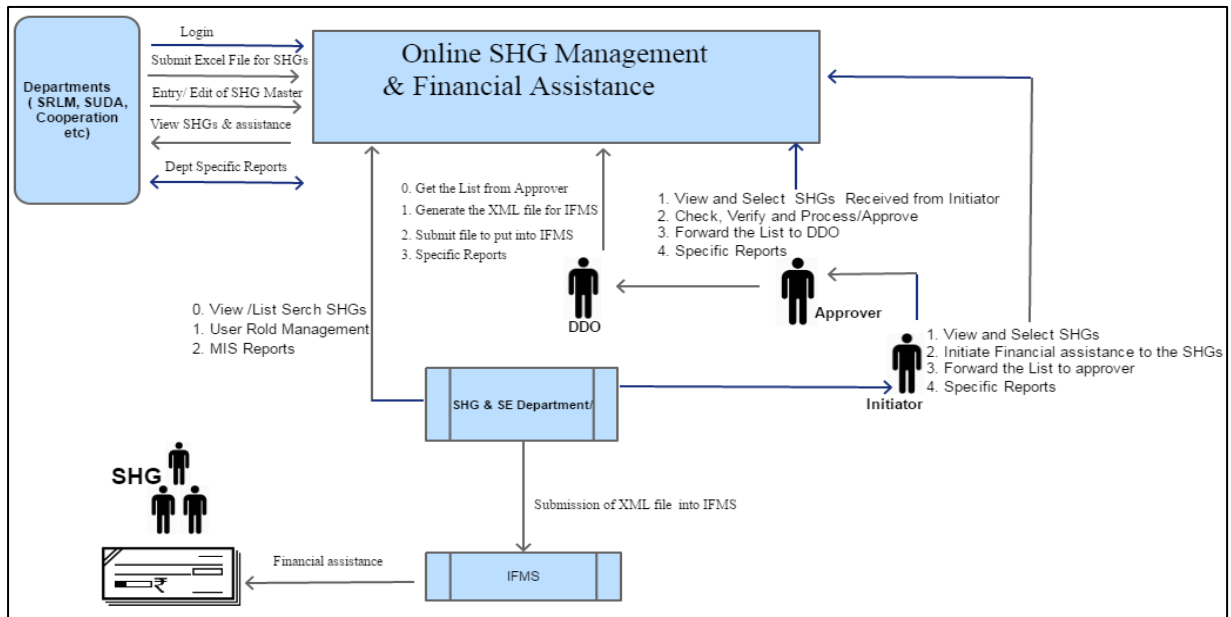
1.4.1 Approver User

Under this portal Approver can check the dashboard, Money Disbursement of eligible SHGs respect to Transaction id, see the listing of transaction history containing SHGs and transaction command. Also user can get the reports of SHGs respect to some conditions. All users can change their own password.

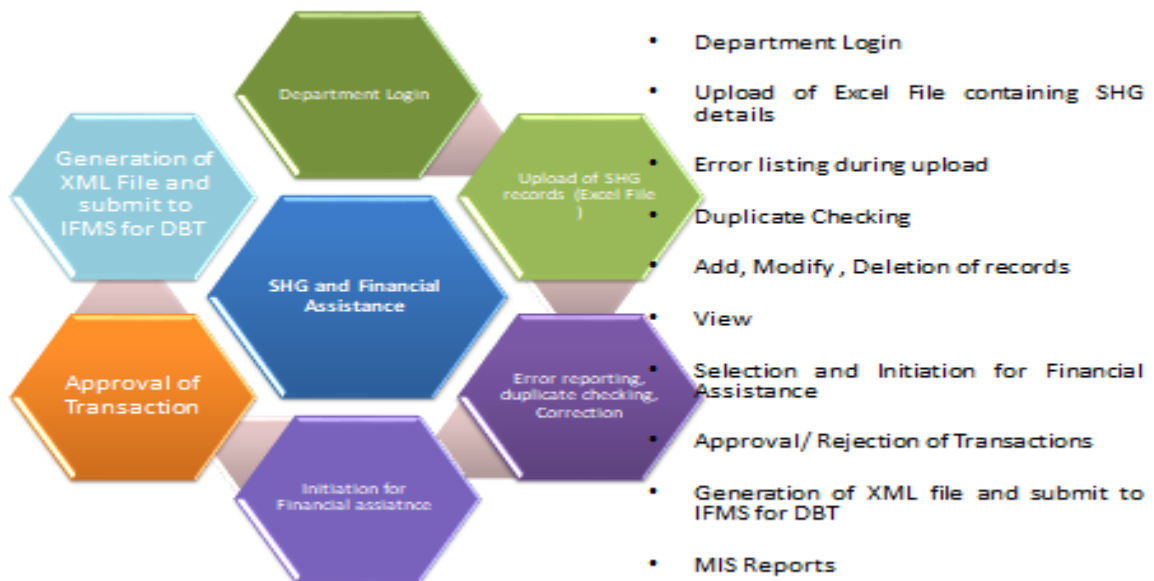
1.4.1 DDO User

Under this portal DDO can check the dashboard, Bill generation of transaction, send to IFMS, see the listing of transaction history containing SHGs and transaction command. Also user can get the reports of SHGs respect to some conditions. All users can change their own password.

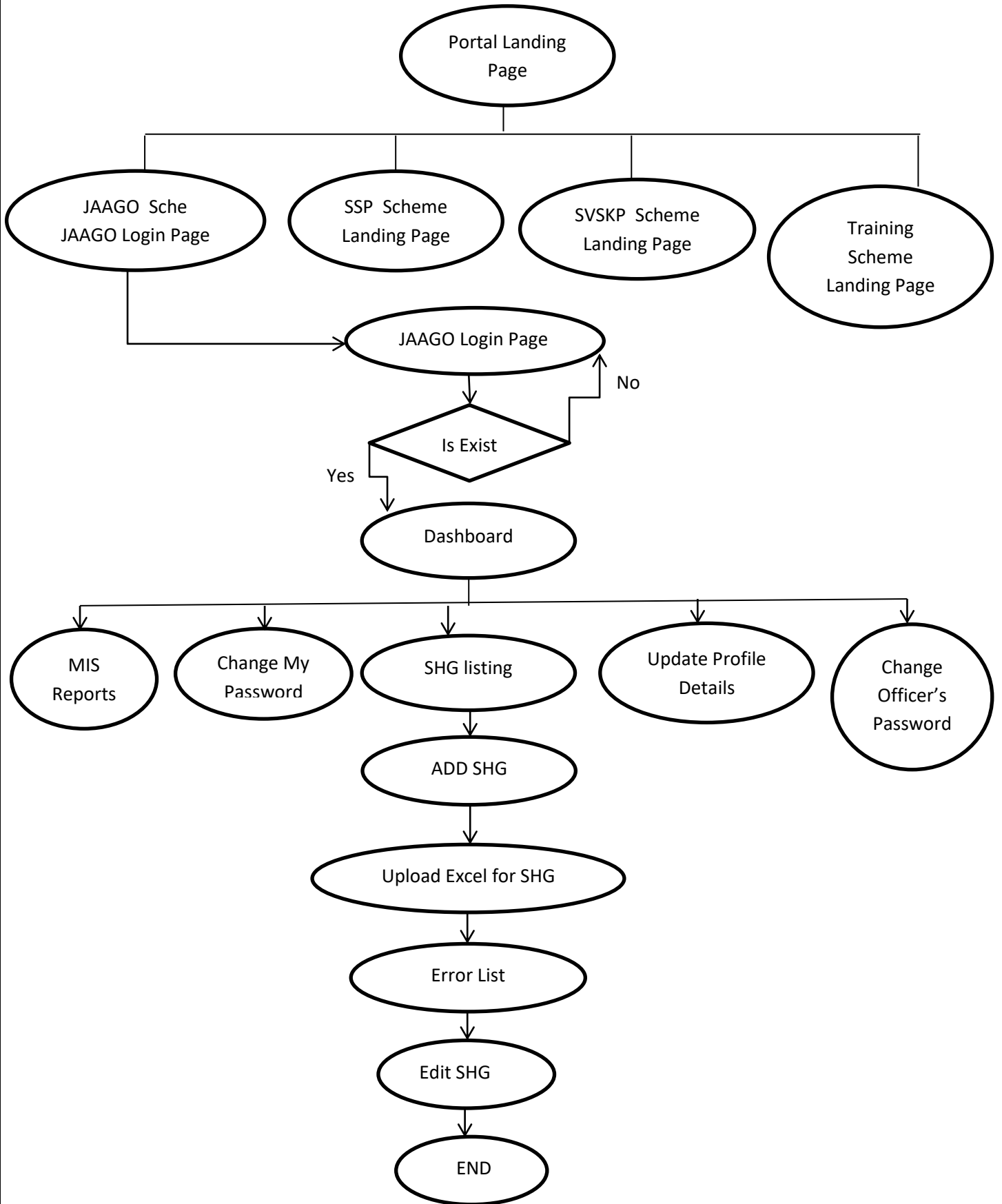
1.5 Work Flow



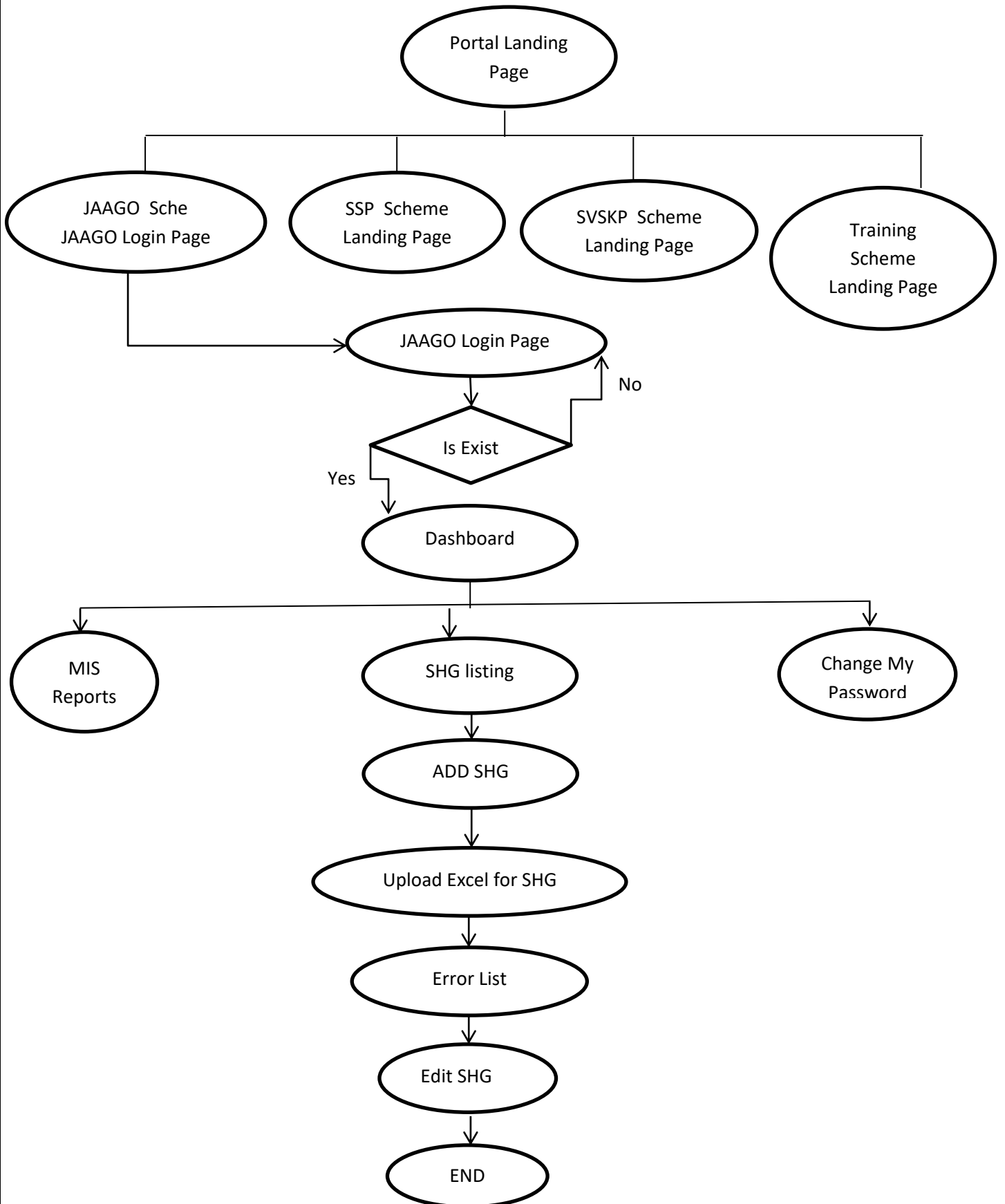
Department of SHG & SE : SHG Financial Assistance (Jaago) Main Function Points



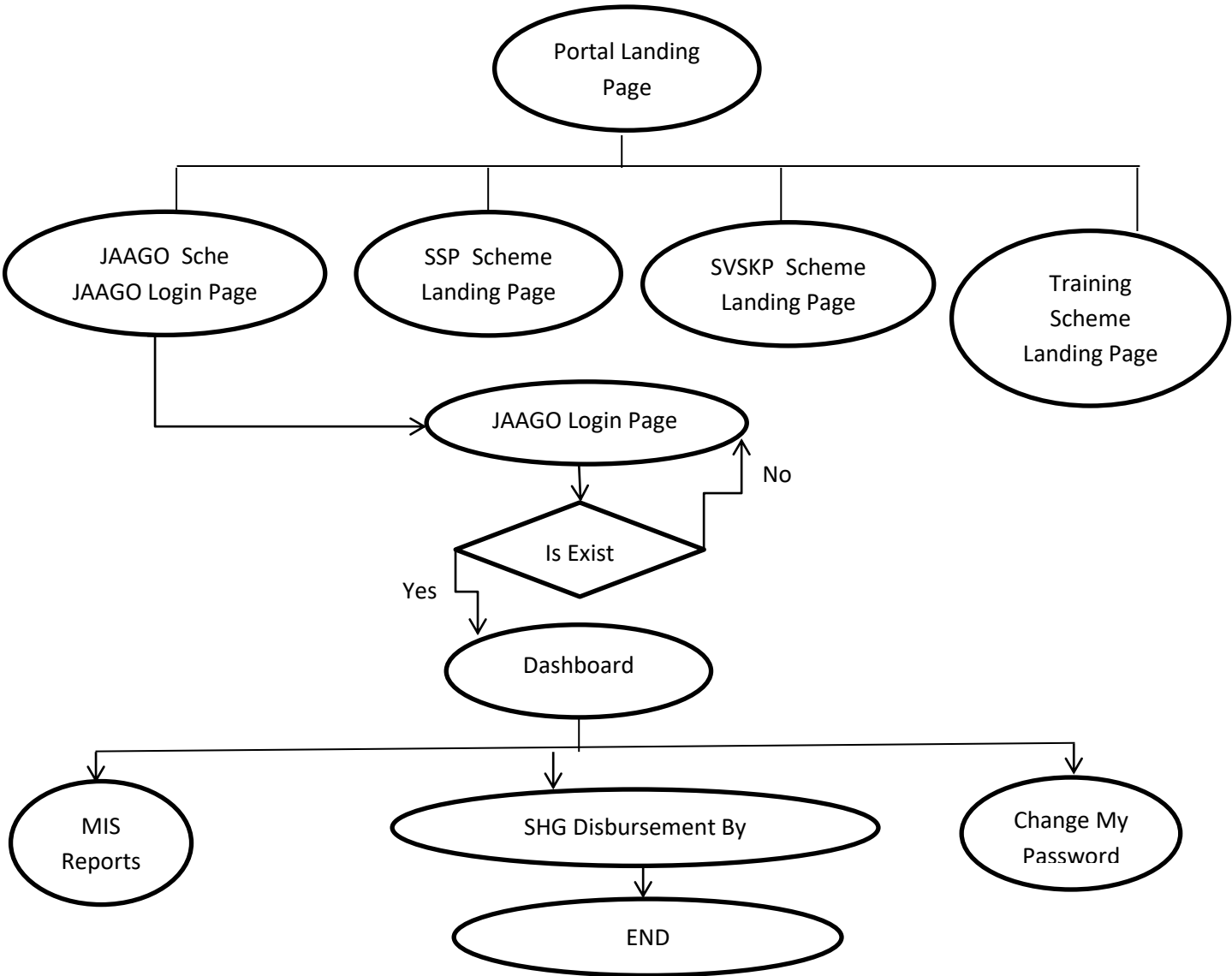
For Admin Users :



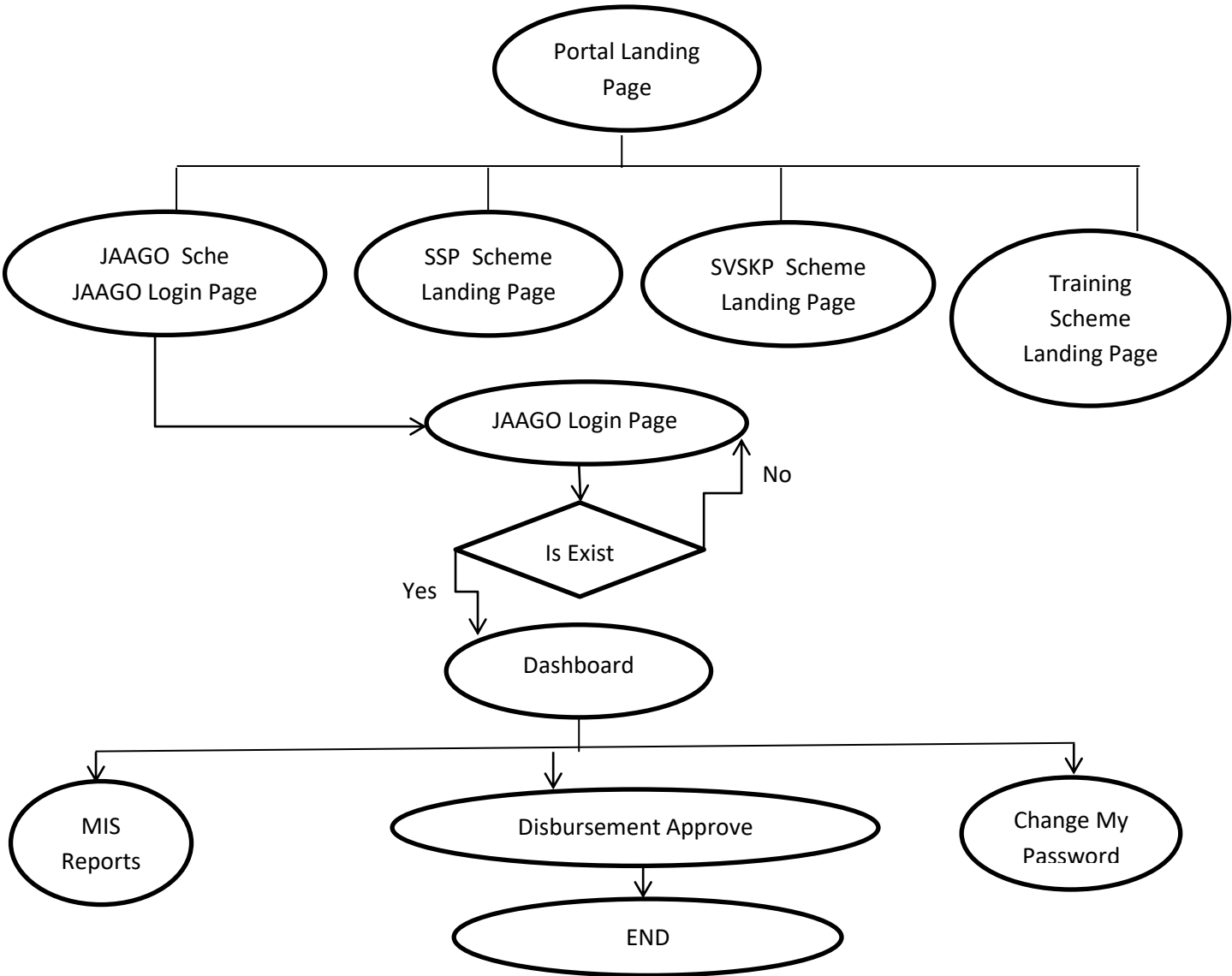
For Department Users :



For Initialtor:



For Approver :

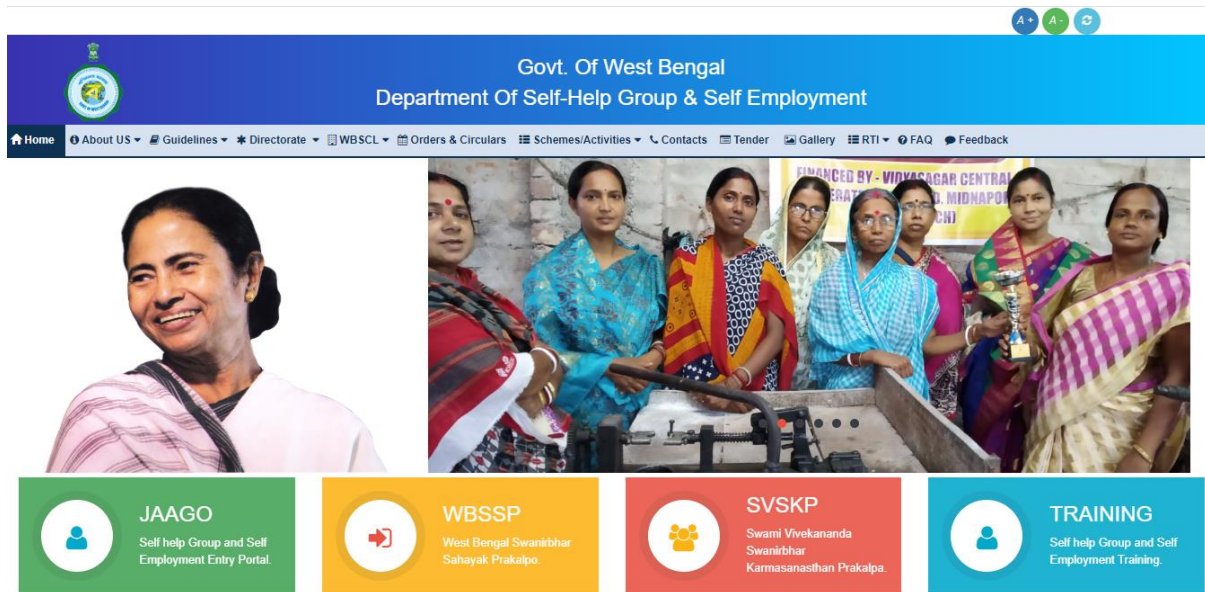


For DDO :



2.0 LOGIN

2.1 Portal Landing Page



Govt. Of West Bengal
Department Of Self-Help Group & Self Employment

Home About US Guidelines Directorate WBSCL Orders & Circulars Schemes/Activities Contacts Tender Gallery RTI FAQ Feedback

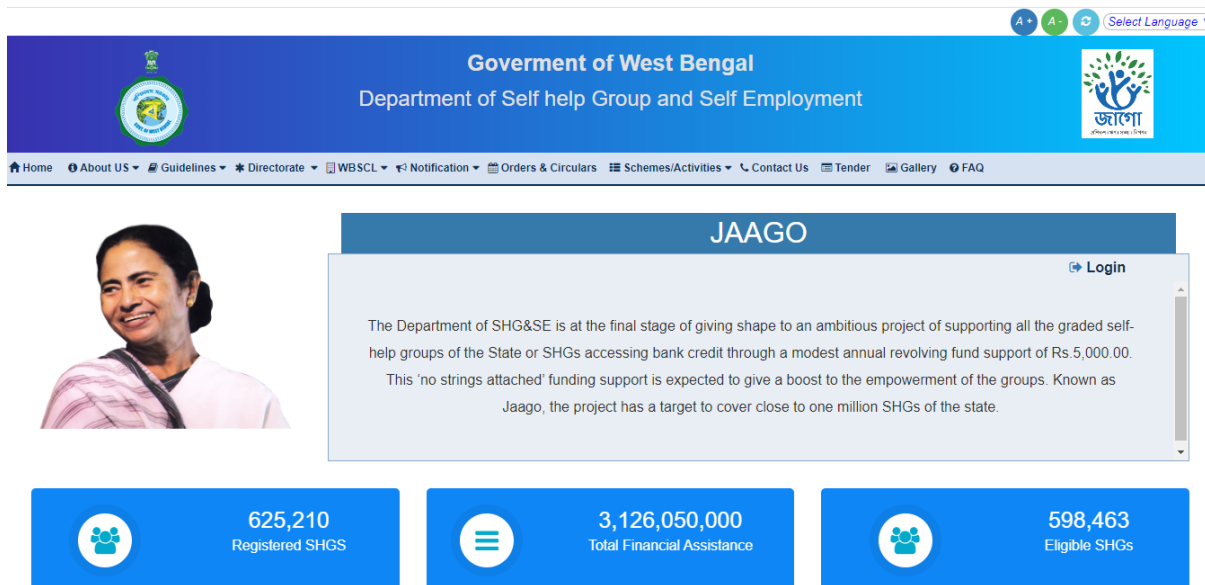
JAAGO
Self help Group and Self Employment Entry Portal.

WBSSP
West Bengal Swanibhar Sahayak Prakaalpa.

SVSKP
Swami Vivekananda Swanibhar Karmasanasthan Prakaalpa.

TRAINING
Self help Group and Self Employment Training.

2.2 Jaago Home Page



Government of West Bengal
Department of Self help Group and Self Employment

Home About US Guidelines Directorate WBSCL Notification Orders & Circulars Schemes/Activities Contact Us Tender Gallery FAQ

JAAGO Login

The Department of SHG&SE is at the final stage of giving shape to an ambitious project of supporting all the graded self-help groups of the State or SHGs accessing bank credit through a modest annual revolving fund support of Rs.5,000.00. This 'no strings attached' funding support is expected to give a boost to the empowerment of the groups. Known as Jaago, the project has a target to cover close to one million SHGs of the state.

625,210
Registered SHGS

3,126,050,000
Total Financial Assistance

598,463
Eligible SHGS

2.3 Jaago Login Page

Govt. Of West Bengal
Department Of Self-Help Group & Self Employment

Home About US Guidelines Directorate WBSCL Orders & Circulars Schemes/Activities Contacts Tender Gallery RTI FAQ Feedback

Login to JAAGO

USERNAME

PASSWORD

Enter captcha 367d6

SIGN IN

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2.4 After Login Dashboard

Dashboard: This is SHG administrator dashboard where we can see total no of SHG, Total no of SHG to whom F.A given, Total no of SHG in Progress and Total no of SHG pending for F.A also we have given following listing of SHG department wise. Departments can see data of their own departments.

SHG administrator(SHG)

WELCOME SHG administrator

Dashboard

252250 Total No. of SHG

0 Total No. of SHG to whom F...

0 Total No. of SHG in Progress

250585 Total No. of SHG pending fo...

Department	No. of SHG	No. of Women SHG	No. of Men SHG	No. of Minority SHG	No. of SC SHG	No. of ST SHG	Amount of F.A. given(₹)	Amount of F.A. in progress(₹)
WB SRLM/ P&RD	136754	136754	0	0	0	0	0	0
Cooperation	115129	112584	1859	1734	10893	853	0	0
Tribal Development	367	336	16	0	0	367	0	0

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2.5 Change Password

In this section user can change own password. At first user has to give old password then new password and confirm password then submit.

2.6 Logout

User has to click on the logout button to Logout from his profile.

Department	No. of SHG	No. of Women SHG	No. of Men SHG	No. of Minority SHG	No. of SC SHG	No. of ST SHG	Amount of F.A. given(₹)	Amount of F.A. in progress(₹)
WB SRLM/ P&RD	136754	136754	0	0	0	0	0	0
Cooperation	115129	112584	1859	1734	10893	853	0	0
Tribal Development	367	336	16	0	0	367	0	0

3.0 WORK OF ADMIN USER

3.1 Dashboard

Dashboard: This is SHG administrator dashboard where we can see total no of SHG, Total no of SHG to whom F.A given, Total no of SHG in Progress and Total no of SHG pending for F.A also we have given following listing of SHG department wise. Departments can see data of their own departments.

WELCOME SHG administrator

Dashboard

Department	No. of SHG	No. of Women SHG	No. of Men SHG	No. of Minority SHG	No. of SC SHG	No. of ST SHG	Amount of F.A. given(₹)	Amount of F.A. in progress(₹)
WB SRLM/ P&RD	136754	136754	0	0	0	0	0	0
Cooperation	115129	112584	1859	1734	10893	853	0	0
Tribal Development	367	336	16	0	0	367	0	0

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3.2 MIS Reports

3.2.1 List of SHG

MIS Reports: List of SHG :Portal contains the feature to search and generate pdf of reports.

Rural / Urban? District

SHG Listing Generate PDF

SI no.	SHG Name	No of Member	District	Mobile	Loan a/c no.	Remarks
1	shg1	10	NORTH 24 PARAGANAS	9874123654	20129797205 0	re
2	Haridas	10	NORTH 24 PARAGANAS	8240202136	20129797205 0	re
3	Haridas1	8	NORTH 24 PARAGANAS	7529518469	20129797206 0	re
4	Haridas5	5	NORTH 24 PARAGANAS	8240202100	20129797210 0	re
5	Haridas4	3	NORTH 24 PARAGANAS	8240202178	20129797209 0	re
6	Haridas3	9	NORTH 24 PARAGANAS	8240202178	20129797208 0	re
7	[removed]alert(2)[removed]	0	NORTH 24 PARAGANAS	0000000000	20129797205 0	[removed]alert(5)[removed]
Total No. of SHG District wise						7
Total No. of SHG						7

3.2.2 List of SHG to whom F.A. Given

MIS Reports: List of SHG to whom financial assistance is given: Portal contains the feature to search and generate pdf of reports.

Rural / Urban? District

SHG Listing [Generate PDF](#)

SI no.	SHG Name	No of Member	District	Mobile	Loan a/c no.	Disbursed Amount	Remarks
1	shg1	10	NORTH 24 PARAGANAS	9874123654	20129797205 0	5,000.00	re
2	[removed]alert(2) [removed]	0	NORTH 24 PARAGANAS	0000000000	20129797205 5000	5,000.00	[removed]alert(5) [removed]
Sub Total District wise						10,000.00	
Grand Total						10,000.00	

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3.2.3 List of SHG whose F.A. Under Process

MIS Reports: List of SHG whose financial assistance is under process: Portal contains the feature to search and generate pdf of reports.

Rural / Urban? District

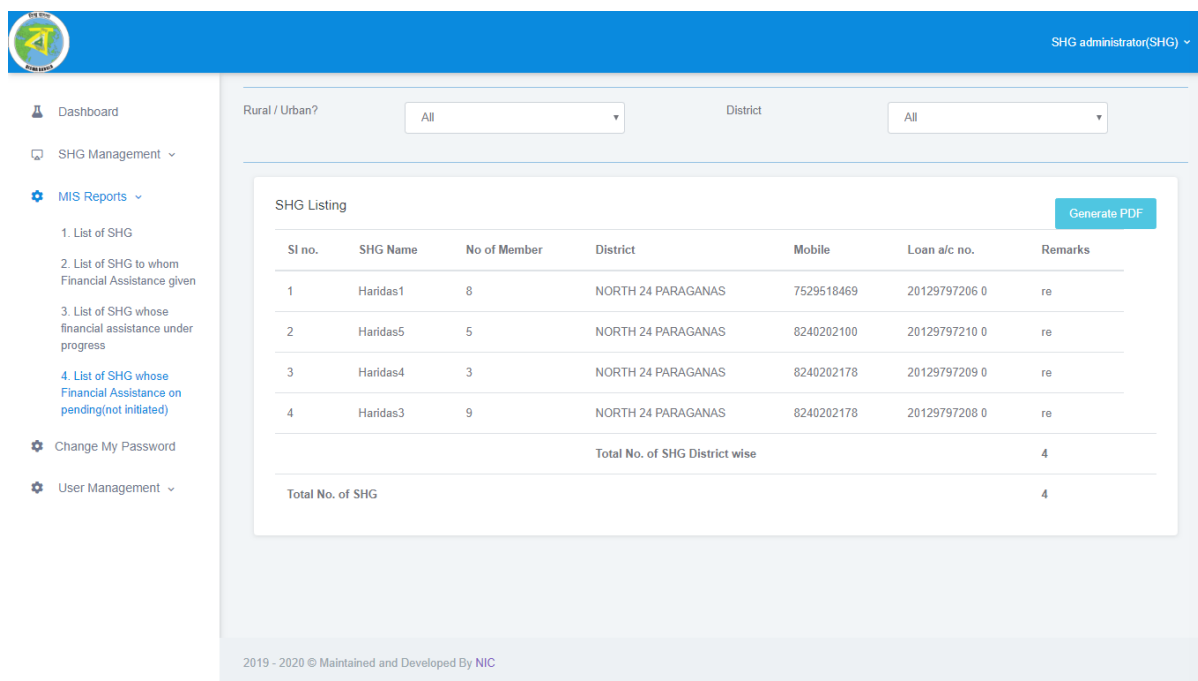
SHG Listing [Generate PDF](#)

SI no.	SHG Name	No of Member	District	Mobile	Loan a/c no.	Disbursed Amount	Remarks
1	Haridas	10	NORTH 24 PARAGANAS	8240202136	20129797205 0	5,000.00	re
Sub Total District wise						5,000.00	
Grand Total						5,000.00	

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3.2.4 List of SHG whose F.A. is pending

MIS Reports: List of SHG whose financial assistance is on pending: Portal contains the feature to search and generate pdf of reports.



The screenshot shows the JAAGO MIS Reports interface. The sidebar on the left contains the following menu items:

- Dashboard
- SHG Management
- MIS Reports
 - 1. List of SHG
 - 2. List of SHG to whom Financial Assistance given
 - 3. List of SHG whose financial assistance under progress
 - 4. List of SHG whose Financial Assistance on pending(not initiated)
- Change My Password
- User Management

The main content area displays the 'SHG Listing' report. At the top, there are filters for 'Rural / Urban?' (set to 'All') and 'District' (set to 'All'). A 'Generate PDF' button is located in the top right corner of the table area.

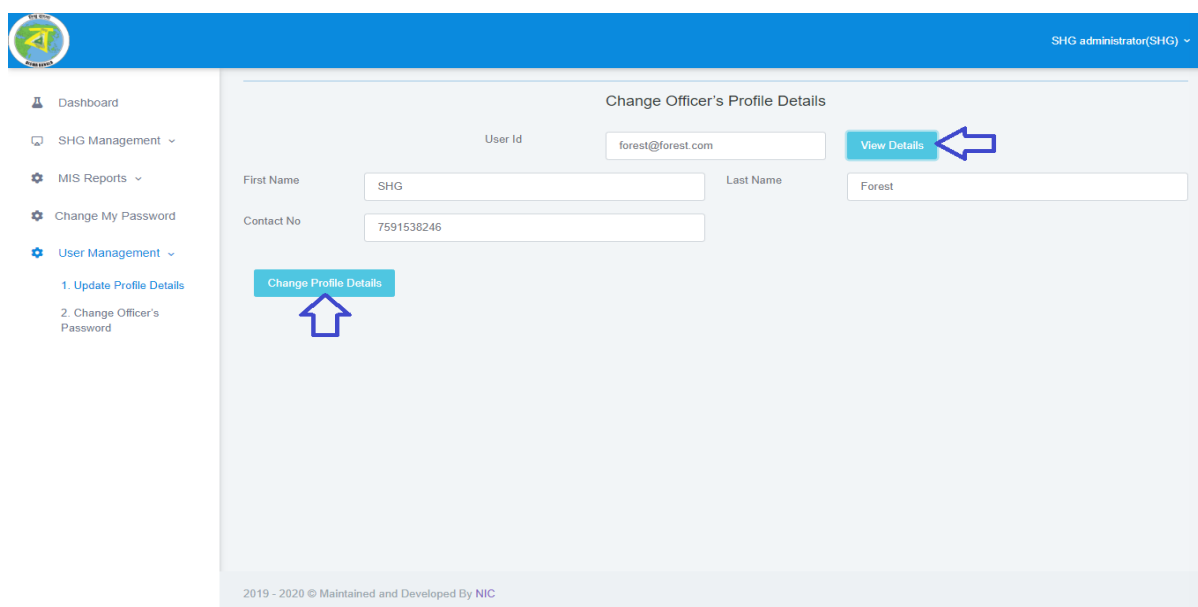
Sl no.	SHG Name	No of Member	District	Mobile	Loan a/c no.	Remarks
1	Haridas1	8	NORTH 24 PARAGANAS	7529518469	20129797206 0	re
2	Haridas5	5	NORTH 24 PARAGANAS	8240202100	20129797210 0	re
3	Haridas4	3	NORTH 24 PARAGANAS	8240202178	20129797209 0	re
4	Haridas3	9	NORTH 24 PARAGANAS	8240202178	20129797208 0	re
Total No. of SHG District wise						4
Total No. of SHG						4

At the bottom of the page, it states: 2019 - 2020 © Maintained and Developed By NIC

3.3 User Management

3.3.1 Change Officer's Profile Details

Admin can update officer details, to do this he have to give officer user id then press on view details . He can see some related information. Then update it.



The screenshot shows the JAAGO User Management interface. The sidebar on the left contains the following menu items:

- Dashboard
- SHG Management
- MIS Reports
- Change My Password
- User Management
 - 1. Update Profile Details
 - 2. Change Officer's Password

The main content area displays the 'Change Officer's Profile Details' form. At the top, there is a 'User Id' field with the value 'forest@forest.com' and a 'View Details' button. Below this, there are fields for 'First Name' (SHG), 'Last Name' (Forest), and 'Contact No' (7591538246). A 'Change Profile Details' button is located at the bottom left of the form. A blue arrow points to the 'View Details' button, and another blue arrow points to the 'Change Profile Details' button.

At the bottom of the page, it states: 2019 - 2020 © Maintained and Developed By NIC

3.3.1 Change Officer's Password

Change Officer Password: Admin can change password of all officer.

Change Officer's Password

User Id

New Password

Confirm New Password

Change Password

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4.0 WORK OF DEPARTMENT USER

4.1 SHG Listing

SHG Listing: In that screen where there are Two button one is **Add SHG Group** another is **Upload excel for SHG Group** . SHG listing is filtering by area(rural /urban) , district.

Add SHG Group Upload Excel for SHG Group

Area(Rural/Urban) Please Select District Select Code

SHG Listing

Code	Name	Mobile	Address	Date of formation	Action
------	------	--------	---------	-------------------	--------

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Activate Windows

4.1 Add SHG Individually

After click **SHG Group** button Add SHG form has been opened. Here user have to put Basic Details, Address, Bank details etc for creating SHG Group. Click on **Back to list** it goes to back url.

The screenshot shows the 'Add Self Help Group' form. It includes a sidebar with navigation options like Dashboard, SHG Management, SHG Listing, Add SHG, Error List, Transaction History, MIS Reports, Change My Password, and User Management. The main form area is titled 'Add Self Help Group' and contains several sections:

- Basic Details:** Fields for *SHG Department (dropdown), *Department Id, *SHG Name, *SHG Mingle, *SHG Gender (dropdown), *SHG Scheme, *SHG Scheme (dropdown), *Category (dropdown), *Date Of Formation, *PIN Code, and *No. of Members.
- Address Details:** Fields for *Area/Road/Village?, *Select Area (dropdown), *District (dropdown), *SHG Address, *SHG Address, *PIN Code, and *SHG Address.
- Bank Details:** Fields for *Bank Name (dropdown), *Branch Name (dropdown), *Select Branch (dropdown), *IB Account IFSC, *IB Account No., *IB Account Opening Date, *IB Account Balance, *Loan Account No., and *Loan Account Balance.
- Others Details:** Fields for *Grantee (dropdown), *Term Loan (dropdown), *Cash Credit Loan, and *Select Cash Credit Loan (dropdown).

 A 'Save' button is located at the bottom left, and a 'Back to List' button is at the top left. A note at the bottom right says 'Activate Windows Go to Settings to activate Windows.' The footer indicates '2019 - 2020 © Maintained and Developed By NIC'.

4.2 Upload SHG Excel

In that section user can upload excel file of SHG Group. Then press on **Submit Button**.

The screenshot shows the 'Upload Excel For SHG' form. It includes the same sidebar as the previous screenshot. The main form area is titled 'Upload Excel For SHG' and 'Upload Excel'. It contains a 'Choose File' button, a text field showing 'No file chosen', and a 'Submit form' button. A blue arrow points to the 'Submit form' button. A tooltip above the form says 'Press: F11 to exit full screen'. A note at the bottom right says 'Activate Windows Go to Settings to activate Windows.' The footer indicates '2019 - 2020 © Maintained and Developed By NIC'.

4.3 Error File Listing

After upload the excel file , Whatever error rows are in that excel file are showing . Those error file are listing in that page. Then click on **show Error list** for correcting individual row of excel file.

Press **F11** to exit full screen

SHG administrator(SHG)

Dashboard

SHG Management

SHG Listing

Add SHG

Error List

Transaction History

MIS Reports

Change My Password

User Management

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SI No	Original File Name	Uploaded Date Time	Action
1	shg_excel_new_27_08_(1).xls	2019-08-31 17:24:05	Show Error List
2	shg_excel_new_27_08_(1).xls	2019-08-31 17:25:14	Show Error List
3	shg_excel_new_27_08.xls	2019-08-31 17:46:26	Show Error List
4	shg_excel_new_27_08.xls	2019-08-31 18:02:50	Show Error List
5	sanu_excel.xls	2019-09-02 14:55:08	Show Error List
6	shg_excel.xls	2019-09-02 15:06:05	Show Error List
7	shg.xls	2019-09-02 16:51:24	Show Error List

Activate Windows
Go to Settings to activate Windows.

4.4 File Wise Error Listing

SHG Error Listing: in that section user can get error excel and error pdf. Also user can edit SHG Group by clicking edit button. There are two button **Generate Error Excel** and **Generate error Pdf**. Generate Error Excel : there are two error as example phone no or account no in any row in that excel file. Error rows are included in that excel file. Generate error Pdf : only show error in that pdf.

SHG administrator(SHG)

Dashboard

SHG Management

SHG Listing

Add SHG

Error List

Transaction History

MIS Reports

Change My Password

User Management

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Generate Error Excel

Generate Error PDF

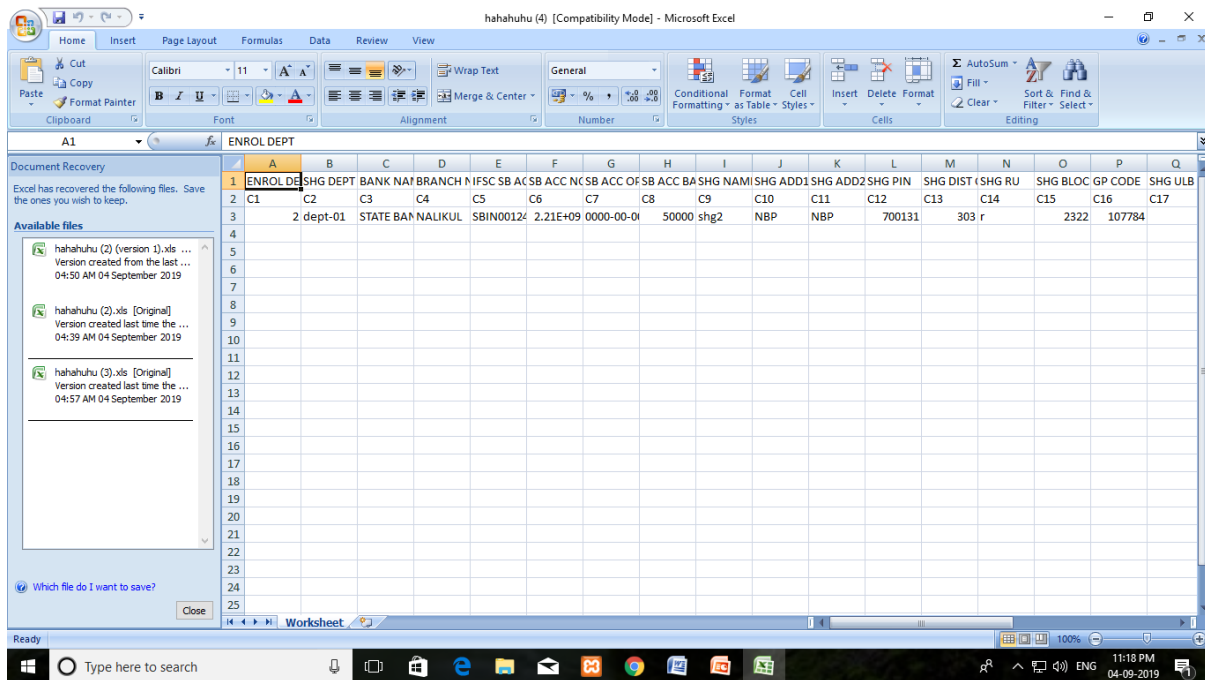
SHG Error Listing

SI No	Code	Name	Mobile	Address	Date of formation	Action
1	193032322107784000002	shg2	9874123654	NBP	2019-11-05	Edit

Activate Windows
Go to Settings to activate Windows.

4.5 Erroneous Data in Excel

Excel File Show: This is Error excel file.

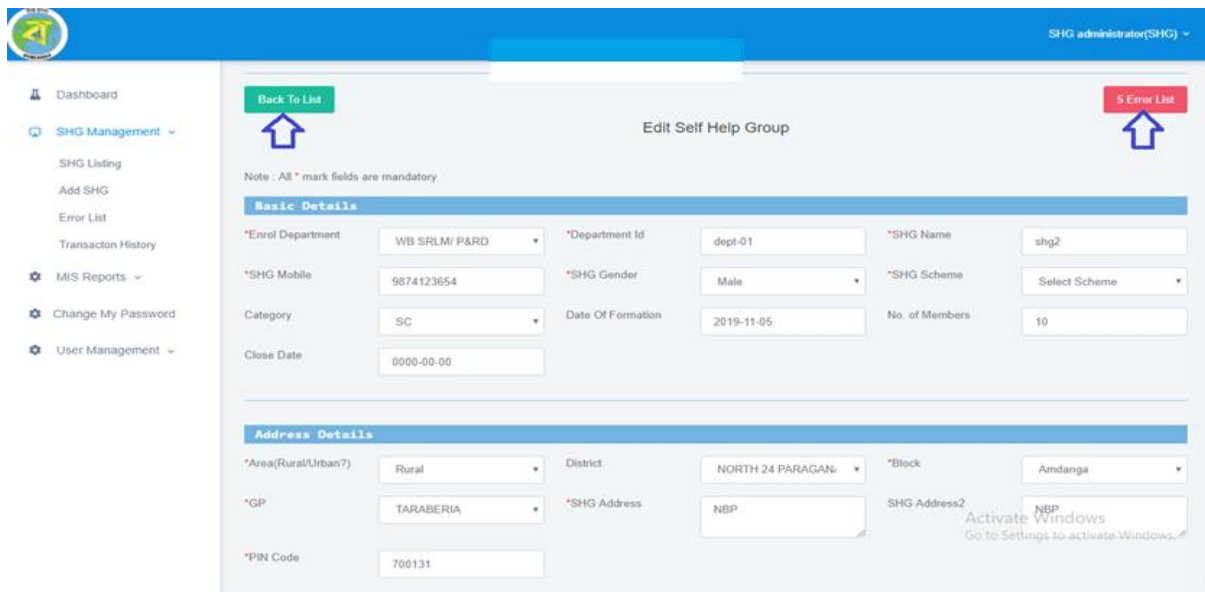


4.6 Edit Errors by Single Entry

Whatever the error are found ,user can make it right in that form. There are two buttons one is **back to list** and **error list**.

Back to list: this button for going to previous url.

Error List: for showing all error list



4.7 Specific Errors of a single entry

Show Error Top up Box: One error is found . After click on error list button we can see pop up where all error are showed . Then makes it right. For closing the pup up click on close button.

The screenshot shows the JAAGO interface with an 'Error List' modal window. The modal contains the following error messages:

- Duplicate mobile number.
- Invalid Loan Account No (>10 characters and <= 20 characters)
- Duplicate loan account
- Duplicate mobile number.
- Duplicate loan account

The background form includes fields for:

- SHG Name: shg2
- SHG Scheme: Select Scheme
- Date Of Formation: 2019-11-05
- No. of Members: 10
- Category: SC
- Address Details: Area (Rural/Urban?) Rural, District NORTH 24 PARAGAN, Block Amdanga, GP TARABERIA, SHG Address NBP, PIN Code 700131.

5.0 WORK OF INITIATOR

5.1 Money Disbursement by Initiator

Initiator can select SHG Group by selecting the check box. Then click to **pass to approved**.

Initiator have feature filter option where he can search by (Rural/Urban). District , Municipality / Corporation wise.

The screenshot shows the 'SHG Listing' table with the following data:

	Code	Name	Mobile	Address	Date of formation
<input checked="" type="checkbox"/>	193032322107784000007	Haridas4	8240202178	NBP	01-01-1070

A blue arrow points to the 'Pass to Approver' button. The interface also shows filter options for Area (Rural/Urban), District, Block, and GP.

5.2 Transaction History

In transaction history, all SHG which are initiated, listed down with their permission.

TXN Id	Total No Of SHG	Total Amount	Show SHG List	Show Transaction Comments
#SHG-TXN-1423	1	5000.00	Show SHG List	Show Transaction Comments
#SHG-TXN-0104	1	5000.00	Show SHG List	Show Transaction Comments

5.3 SHG list respect to each transaction

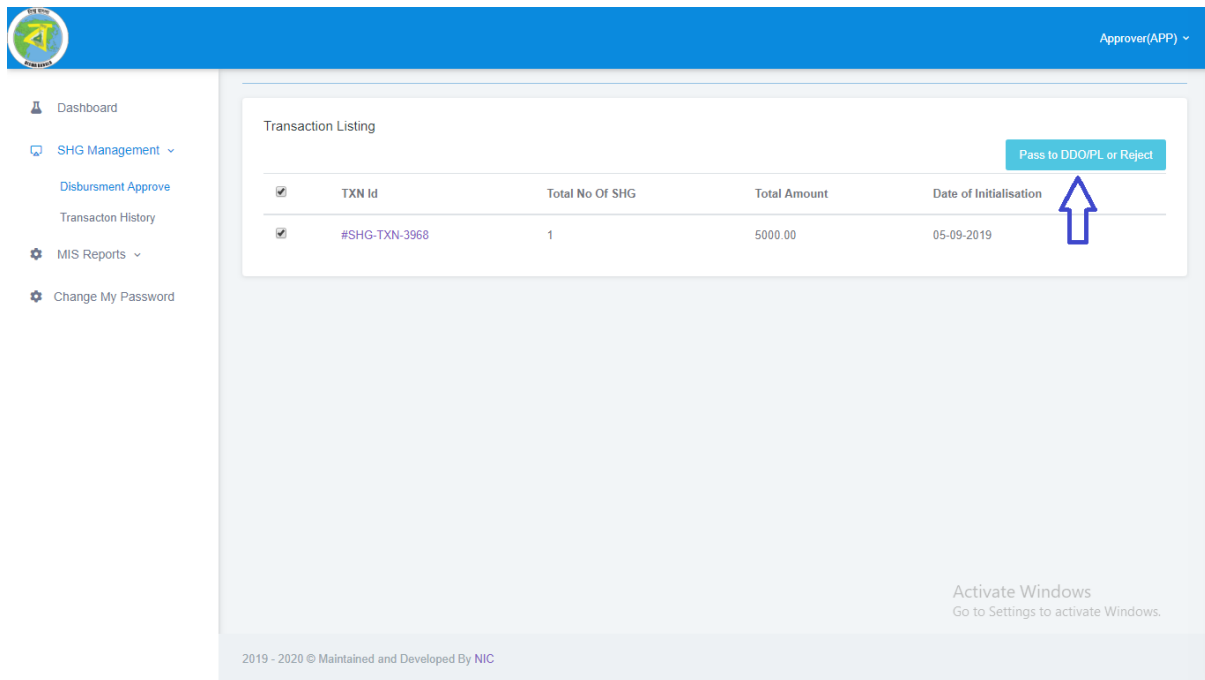
List of SHG are given respect to every transaction.

SHG Name	Contact No	Address	Date of Formation
Haridas1	8240202128	NBP	05-12-2019

6.0 WORK OF APPROVER

6.1 Money Disbursement by Approver

In that screen approver can pass to ddo/pl by selecting check box. For passing the transaction click on **pass to DDO/PL or Reject**.



Transaction Listing

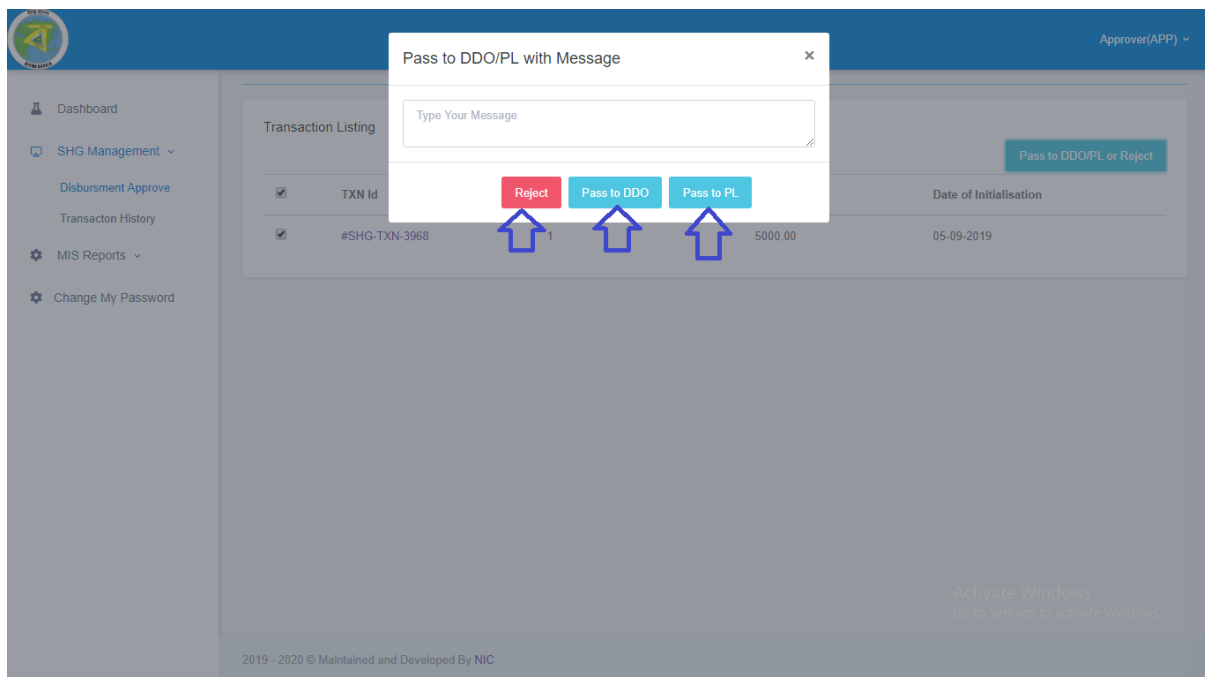
TXN Id	Total No Of SHG	Total Amount	Date of Initialisation
#SHG-TXN-3968	1	5000.00	05-09-2019

Pass to DDO/PL or Reject

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6.2 Money Disbursement by Approver with Command

After click on Pass to DDO/PL or Reject .pop up will comes where we will have three option **Reject** ,**Pass to DDO**, **Pass to pl**. Give remarks and click on button .



Pass to DDO/PL with Message

Type Your Message

Reject Pass to DDO Pass to PL

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6.3 Transaction History

In transaction history, all SHG which are initiated ,listed down with their permission.

TXN Id	Total No Of SHG	Total Amount	Show SHG List	Show Transaction Comments
#SHG-TXN-1423	1	5000.00	Show SHG List	Show Transaction Comments
#SHG-TXN-0104	1	5000.00	Show SHG List	Show Transaction Comments

6.4 SHG list respect to each transaction

List of SHG are given respect to every transaction.

SHG Name	Contact No	Address	Date of Formation
Haridas1	8240202128	NBP	05-12-2019

7.0 WORK OF DDO

7.1 Selection of Transaction to generate Bill by DDO

In that screen DDO can select the transaction individually to generate bill by DDO.

The screenshot shows the 'Transaction Listing' interface. On the left is a navigation menu with options: Dashboard, SHG Management (with sub-options Disbursement to IFMS and Transaction History), MIS Reports, and Change My Password. The main area displays a table of transactions. The table has columns for TXN Id, Bill No., Total SHG, Total Amount, and Date of Initialisation. Two transactions are shown: #SHG-TXN-3298 and #SHG-TXN-9650. The second transaction is selected. A 'Generate Bill' button is located in the top right corner of the table area. Below the table, it says 'Showing 1 to 2 of 2 entries' and 'PreviousNext'.

TXN Id	Bill No.	Total SHG	Total Amount	Date of Initialisation
#SHG-TXN-3298	532SHGSE	19814	99070000.00	17-10-2019 00-00-00
#SHG-TXN-9650		8	40000.00	26-09-2019 00-00-00

7.2 Generate Bill by DDO

In that screen DDO can fill up the form of bill and submit for bill generation by DDO.

The screenshot shows the 'Bill Generate' form. At the top, it displays 'Transaction ID : #SHG-TXN-9650'. The form contains the following fields:

- *Bill No: 520SHGSE
- *Total Bill Amount: 40000.00
- *Head Of Account: 50220400800004700IV (UAT)
- *Sanction Number: 1313SHGSE
- *Issuing Authority: Deputy Secretary
- *Bill Date: 27-12-2019
- *Total No Of SHG: 8
- *Bill Type: TR-31
- *Sanction Date: 06-12-2019
- *Sanction Amount: 3000000000

A 'Submit' button is located at the bottom right of the form.

7.3 Send to IFMS to proceed the payment by DDO

In that screen after bill generation by DDO , the payment form has been opened. Here DDO can send the bill summary and files to IFMS to proceed payment. After payment status received DDO can send SMS to the registered mobile numbers whose payment process has been completed.

Bill Generated Successfully

Transaction ID : #BHQ-12X-9850

*Bill No	5209405F	*Bill Date	27-12-2019
*Total Bill Amount	40000.00	*Total No of BHD	5
*Head Of Account	552540000004700V	*Bill Type	TB-B
*Sanction Number	1009405F	*Sanction Date	2019-12-05
*Issuing Authority	Deputy Secretary	*Sanction Amount	5000000000

BILLING STATUS [BHN No: 2019120230000008]

Sl No	Bill Particular	Action	Status
1	Upload Bill Summary to IFMS	Send	
2	Upload Beneficiary file to IFMS	Upload Refresh Response	
3	Reference No.	Get reference	Reference No. =
4	Payment Status	Generate Payment Status Approve Bill View Payment Status	
5	Send SMS to individual beneficiary	Send SMS	

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8.0 FREQUENTLY ASKED QUESTIONS(FAQ)

Q.1. My SHG is not yet registered. How to register? Whom to contact?

Ans. Contact with Supervisor, SHG & SE/ Sangha (for rural)/ ALFs (for urban)/ May be contacted for registration.

Q.2. Is there any charge for JAAGO registration:

Ans. There is no charge for Jaago registration.

Q.3. Are exclusive Male SHGs eligible for JAAGO grant:

Ans. Not at present.

Q.4. How to form an SHG? Whom to contact with?

Ans. Contact with Supervisor SHG & SE/ Sanghas at Panchayat Level/Municipal Office/ ALFs (in urban area) for promotion of SHG Group .

Q.5. What type of Bank AC required to receive grant of JAAGO?

Ans. Savings Bank & Current Account with cash credit facility.

Q.6. What are the eligibility criteria to get grant under JAAGO?

Ans. Jaago Notification – Point 5 .

Q.7. Is there any age limit to be a SHG member?

Ans. There is no age limit. Minimum age should be 18 years.

Q.8. Whether the grant under JAAGO is for individual member or for the Group?

Ans. For group only. Not for individual member.

Q.9. Why this grant is being given?

Ans. Jaago Notification – point -2.

9.0 JAAGO NOTIFICATION

Registered No. WB/SC-320

No. 177(I)



SRAVANA 28]

MONDAY, AUGUST 19, 2019

[SAKA 1941

PART I.—Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF SELF HELP GROUP & SELF EMPLOYMENT
NOTIFICATION

No. I/57294/2019-SHGSE-13099/12/2019-SECTION(SHGSE)-Dept. of SHG&SE.—14th August, 2019.—It has been under the consideration of the State Government to introduce a scheme for Financial Assistance to SHGs to strengthen the Self Help Group movement and empower the deprived rural and urban population participating in SHGs. Now I am directed, by order of the Governor, to set down the guidelines for its implementation.

1. **Short Title:** The “Scheme for Financial Assistance to SHGs” shall be called **জাাগো (JAAGO)**.
2. **Objective:** To strengthen the Self Help Group movement and empower the deprived rural and urban population participating in SHGs.
3. **Commencement:** The scheme would come into effect from the financial year 2019-2020. It shall be a continuous scheme.
4. **Financial Assistance:** An eligible group of SHGs shall be entitled to get a financial assistance of Rs. 5,000/- per annum. The fund may be used as per the decision of the group. Using the assistance as Revolving fund may help in leveraging higher cash credit limit (CCL)/Term loan.
5. **Eligibility:** A group may be considered eligible after
 - a) A groups received cash credit limit or term loan or
 - b) All graded groups or
 - c) All groups matching the following conditions
 - (i) 1 year from formation of SHG or 6 months from opening of an account whichever is earlier and
 - ii) Minimum deposit of Rs. 5000/- in the account.

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