

Users Manual for JAAGO



Environment

For Production

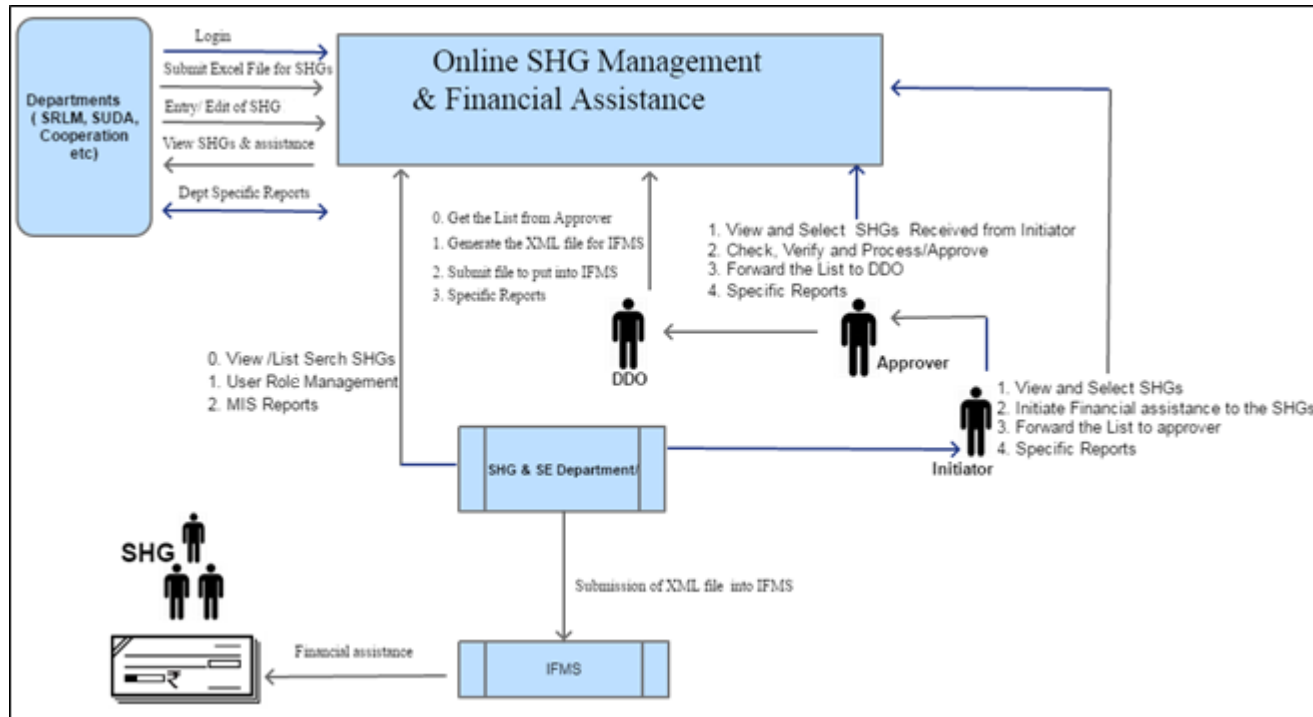
URL : <https://www.shgsewb.gov.in/>



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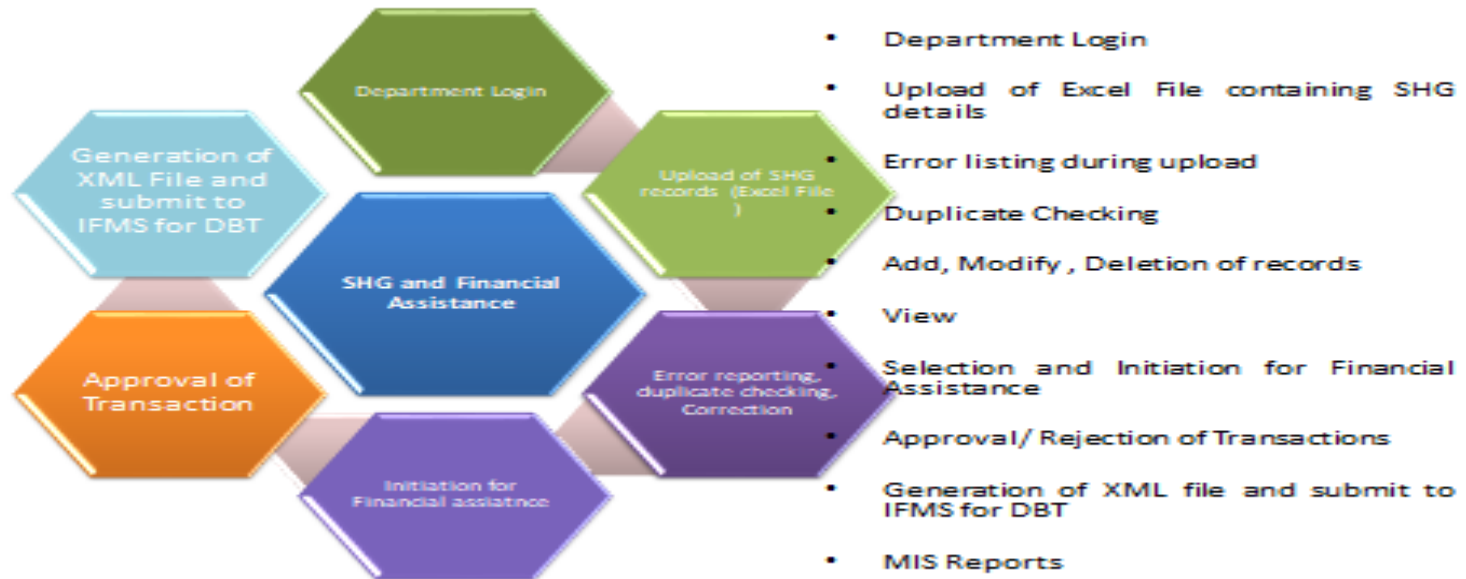
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PROCESS FLOW:



JAAGO MAIN FUNCTION POINTS

Department of SHG &SE : SHG Financial Assistance (Jaago) Main Function Points



PORTAL LANDING PAGE

The screenshot shows the landing page of the Government of West Bengal Department of Self-Help Group & Self Employment. At the top right, there are accessibility icons for font size (A+, A-) and a refresh icon. The header features the state emblem on the left and the text "Govt. Of West Bengal" and "Department Of Self-Help Group & Self Employment" in the center. Below the header is a navigation menu with links: Home, About US, Guidelines, Directorate, WBSCS, Orders & Circulars, Schemes/Activities, Contacts, Tender, Gallery, RTI, FAQ, and Feedback. The main content area includes a large portrait of a smiling woman on the left and a group of women in saris operating a hand-operated machine on the right. Below these images are four colored buttons: a green button for "JAAGO" (Self help Group and Self Employment Entry Portal), a yellow button for "WBSSP" (West Bengal Swanirbhar Sahayak Prkalpa), a red button for "SVSKP" (Swami Vivekananda Swanirbhar Karmasanasthan Prkalpa), and a blue button for "TRAINING" (Self help Group and Self Employment Training).



JAAGO

Self help Group and Self
Employment Entry Portal.



WBSSP

West Bengal Swanirbhar
Sahayak Prkalpa.



SVSKP

Swami Vivekananda
Swanirbhar
Karmasanasthan Prkalpa.



TRAINING

Self help Group and Self
Employment Training.

JAAGO HOME PAGE

A+ A- Select Language



Government of West Bengal
Department of Self help Group and Self Employment



Home About US Guidelines Directorate WBSCL Notification Orders & Circulars Schemes/Activities Contact Us Tender Gallery FAQ



JAAGO

Login

The Department of SHG&SE is at the final stage of giving shape to an ambitious project of supporting all the graded self-help groups of the State or SHGs accessing bank credit through a modest annual revolving fund support of Rs.5,000.00. This 'no strings attached' funding support is expected to give a boost to the empowerment of the groups. Known as Jaago, the project has a target to cover close to one million SHGs of the state.



625,210
Registered SHGs



3,126,050,000
Total Financial Assistance



598,463
Eligible SHGs

JAAGO LOGIN PAGE

A+ A- Select Language



Govt. Of West Bengal
Department Of Self-Help Group & Self Employment

Home About US Guidelines Directorate WBSCL Orders & Circulars Schemes/Activities Contacts Tender Gallery RTI FAQ Feedback



Login to JAAGO

USERNAME

PASSWORD

Enter captcha

c₃67_d6



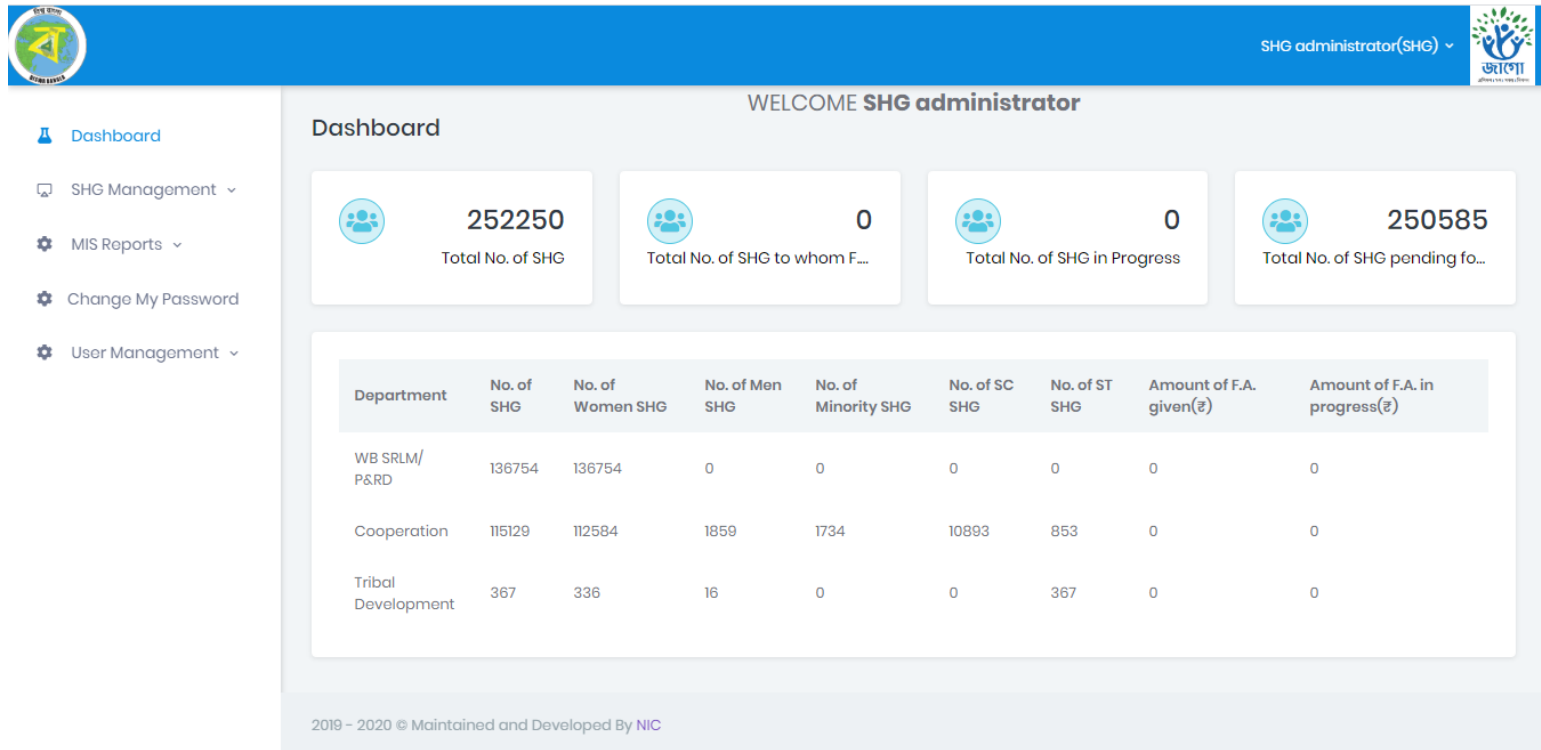
SIGN IN

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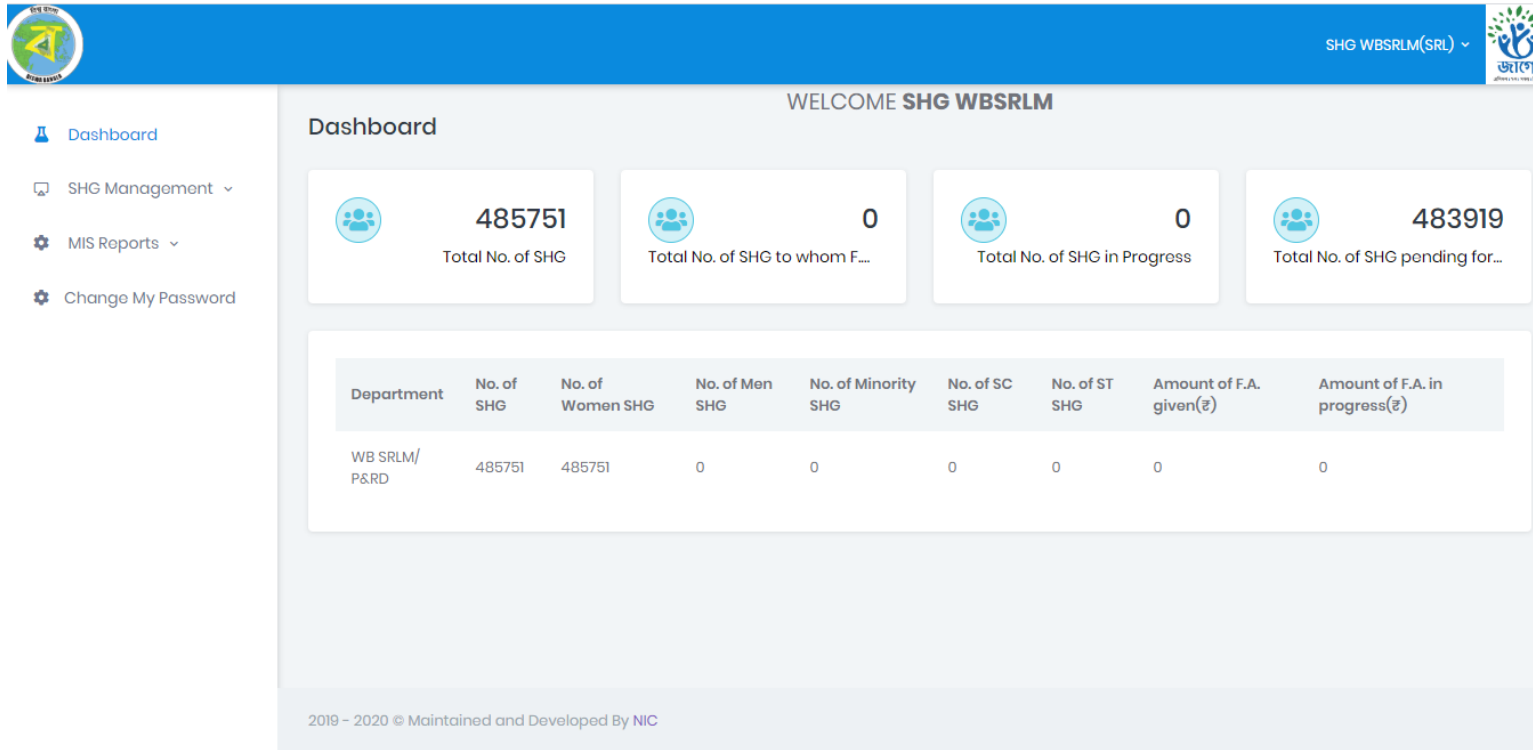


DASHBOARD



Dashboard: This is SHG administrator dashboard where admin can see total no of SHG, Total no of SHG to whom F.A given, Total no of SHG in Progress and Total no of SHG pending for F.A also we have given following listing of SHG department wise.

DASHBOARD



Dashboard: This is Dashboard for department where dept. can see total no of SHG, Total no of SHG to whom F.A given, Total no of SHG in Progress and Total no of SHG pending for F.A also we have given following listing of that department only wise.

SHG Listing

The screenshot shows the SHG Listing web application interface. The top navigation bar is blue and contains the application logo on the left and the user role 'SHG administrator(SHG)' on the right. A left sidebar menu lists various options: Dashboard, SHG Management (with a dropdown arrow), SHG Listing (highlighted in blue), Add SHG, Error List, Transaction History, MIS Reports (with a dropdown arrow), Change My Password, and User Management (with a dropdown arrow). The main content area features two buttons at the top: 'Add SHG Group' and 'Upload Excel for SHG Group'. Below these are two dropdown menus: 'Area(Rural Urban)' and 'District', both with 'Please Select' as the current selection. To the right of the 'District' dropdown is a 'Select Code' dropdown. Below the filters is a table titled 'SHG Listing' with the following columns: Code, Name, Mobile, Address, Date of formation, and Action. The footer of the page includes the copyright notice '2019 - 2020 © Maintained and Developed By NIC' and a watermark for 'Activate Windows'.

SHG LISTING:IN THAT SCREEN WHERE WE CAN SEE TWO BUTTON ONE IS ADD SHG GROUP ANOTHER IS UPLOAD EXCEL FOR SHG GROUP . ALSO WE ARE PROVIDING SHG LISTING FILTERING BY AREA(RURAL /URBAN) , DISTRICT.

Add SHG individually

SHG administrator(SHG) ▾

Dashboard

SHG Management ▾

- SHG Listing
- Add SHG
- Enter List
- Transaction History

MIS Reports ▾

- Change My Password
- User Management ▾

Back To List ←

Add Self Help Group

Note : All * mark fields are mandatory.

Basic Details

*Enrol Department	Select Department ▾	*Department Id	<input type="text"/>	*SHG Name	<input type="text"/>
*SHG Mobile	<input type="text"/>	*SHG Gender	Select Gender ▾	*SHG Scheme	Select Scheme ▾
Category	Select Category ▾	Date Of Formation	yyyy-mm-dd	No. of Members	<input type="text"/>
Close Date	yyyy-mm-dd				

Address Details

*Area(Rural/Urban?)	Select Area ▾	District	Select District ▾	*SHG Address	<input type="text"/>
SHG Address2	<input type="text"/>	PIN Code	<input type="text"/>		

Bank Details

*Bank name	Select Bank ▾	*Branch Name	Select Branch ▾	SB Account IFSC	<input type="text"/>
*SB Account No	<input type="text"/>	*SB Account Opening Date	yyyy-mm-dd	*SB Account Balance	<input type="text"/>
Loan Account No.	<input type="text"/>	Loan Account Balance	<input type="text"/>		

Others Details

*Graded	Select Graded ▾	*Term Loan	Select Term Loan ▾	*Cash Credit Loan	Select Cash Credit Loan ▾
Remarks	<input type="text"/>				

Submit ↑

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Activate Windows
Go to Settings to activate Windows.

AFTER CLICK SHG GROUP BUTTON WE CAN SEE THIS SCREEN, WE CAN PUT BASIC DETAILS, ADDRESS, BANK DETAILS ETC FOR CREATING SHG GROUP
CLICK ON BACK TO LIST. IT GOES TO BACK URL

Upload SHG excel

The screenshot shows a web application interface. At the top, there is a blue header bar with a logo on the left and the text "SHG administrator(SHG)" on the right. Below the header, a dark grey bar contains the text "Press F11 to exit full screen".

The main content area is divided into a sidebar on the left and a main panel on the right. The sidebar contains the following menu items:

- Dashboard
- SHG Management (expanded)
 - SHG Listing
 - Add SHG
 - Error List
 - Transaction History
- MIS Reports
- Change My Password
- User Management

The main panel displays the "Upload Excel For SHG" section. It includes the following elements:

- The title "Upload Excel For SHG" and the sub-label "Upload Excel".
- A file upload input field with a "Choose File" button and the text "No file chosen".
- A blue "Submit form" button.
- A blue arrow pointing upwards to the "Submit form" button.

At the bottom right of the main panel, there is a watermark that reads "Activate Windows Go to Settings to activate Windows." At the bottom left of the page, there is a footer that reads "2019 - 2020 © Maintained and Developed By NIC".



IN THAT SECTION WE UPLOAD EXCEL FILE OF SHG GROUP. THEN PRESS ON SUBMIT BUTTON

SHG Listing

SHG administrator(SHG) ▾

Block GP

SHG Listing

Code	Name	Mobile	Address	Date of formation	Action
193032322107784000001	shg1	9874123654	NBP	05-11-2019	 <input type="button" value="Edit"/> <input type="button" value="Member List"/>  <input type="button" value="Delete"/>
193032322107784000002	Haridas	8240202136	NBP	05-11-2019	<input type="button" value="Edit"/> <input type="button" value="Member List"/> <input type="button" value="Delete"/>
193032322107784000007	Haridas4	8240202178	NBP	01-01-1970	<input type="button" value="Edit"/> <input type="button" value="Member List"/> <input type="button" value="Delete"/>
193032322107784000001	[removed]alart(2) [removed]	0000000000	[removed]alart(3) [removed]	01-01-1970	<input type="button" value="Edit"/> <input type="button" value="Member List"/> <input type="button" value="Delete"/>

Activate Windows
Go to Settings to activate Windows.

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AFTER ADD SHG GROUP REDIRECT TO THIS LISTING PAGE . WHERE WE CAN EDIT THE DETAILS OF SHG GROUP AND DELETE IT.

Error File Listing

SHG administrator(SHG) ▾

Press **F11** to exit full screen

Error File Listing

SI No	Original File Name	Uploaded Date Time	Action
1	shg_excel_new_27_08_(1).xls	2019-08-31 17:24:05	 Show Error List
2	shg_excel_new_27_08_(1).xls	2019-08-31 17:25:14	 Show Error List
3	shg_excel_new_27_08.xls	2019-08-31 17:46:26	Show Error List
4	shg_excel_new_27_08.xls	2019-08-31 18:02:50	Show Error List
5	sanu_excel.xls	2019-09-02 14:55:08	Show Error List
6	shg_excel.xls	2019-09-02 15:06:05	Show Error List
7	shg.xls	2019-09-02 16:51:24	Show Error List

Activate Windows
Go to Settings to activate Windows.

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AFTER UPLOAD THE EXCEL FILE ,WE CAN SEE IN THAT SCREEN WHATEVER ERROR ROWS ARE IN THAT EXCEL FILE .THOSE ERROR FILE ARE LISTING IN THAT PAGE. THEN CLICK ON **SHOW ERROR LIST** FOR CORRECTING INDIVIDUAL ROW OF EXCEL FILE.

File wise Error Listing

SHG administrator(SHG) ▾

Dashboard

SHG Management ▾

- SHG Listing
- Add SHG
- Error List
- Transaction History

MIS Reports ▾

Change My Password

User Management ▾

Generate Error Excel ←

SHG Error Listing

SI No	Code	Name	Mobile	Address	Date of formation	Action
1	193032322107784000002	shg2	9874123654	NBP	2019-11-05	Edit

Generate Error PDF →

Edit ↑

Activate Windows
Go to Settings to activate Windows.

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SHG ERROR LISTING : IN THAT SECTION WE CAN GET ERROR EXCEL AND ERROR PDF. ALSO WE CAN EDIT SHG GROUP BY CLICKING EDIT BUTTON.

THERE ARE TWO BUTTON GENERATE ERROR EXCEL AND GENERATE ERROR PDF .

GENERATE ERROR EXCEL : THERE ARE TWO ERROR AS EXAMPLE PHONE NO OR ACCOUNT NO IN ANY ROW IN THAT EXCEL FILE. ERROR ROWS ARE INCLUDED IN THAT EXCEL FILE.

GENERATE ERROR PDF : ONLY SHOW ERROR IN THAT PDF.

Erroneous Data in Excel

hahahuhu (4) [Compatibility Mode] - Microsoft Excel

Home Insert Page Layout Formulas Data Review View

Clipboard Font Alignment Number Styles Cells Editing

Document Recovery

Excel has recovered the following files. Save the ones you wish to keep.

Available files

- hahahuhu (2) (version 1).xls ...
Version created from the last ...
04:50 AM 04 September 2019
- hahahuhu (2).xls [Original]
Version created last time the ...
04:39 AM 04 September 2019
- hahahuhu (3).xls [Original]
Version created last time the ...
04:57 AM 04 September 2019

Which file do I want to save?

Close

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q		
1	ENROL DEPT	SHG DEPT	BANK NAI	BRANCH N	IFSC SB	ACC N	SB ACC	OF SB	ACC BA	SHG NAM	SHG ADD1	SHG ADD2	SHG PIN	SHG DIST	SHG RU	SHG BLOC	GP CODE	SHG ULB
2	C1	C2	C3	C4	C5	C6	C7	C8	C9	C10	C11	C12	C13	C14	C15	C16	C17	
3	2 dept-01	STATE BAN	NALIKUL	SBIN0012	2.21E+09	0000-00-01	50000	shg2	NBP	NBP	700131	303	r	2322	107784			
4																		
5																		
6																		
7																		
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21																		
22																		
23																		
24																		
25																		

Ready

Type here to search

11:18 PM 04-09-2019

EXCEL FILE SHOW:THIS IS ERROR EXCEL FILE

Edit Errors by single entry

SHG administrator(SHG) ▾

[Back To List](#) [5 Error List](#)

Edit Self Help Group

Note : All * mark fields are mandatory.

Basic Details

*Enrol Department	WB SRLM/ P&RD ▾	*Department Id	dept-01	*SHG Name	shg2
*SHG Mobile	9874123654	*SHG Gender	Male ▾	*SHG Scheme	Select Scheme ▾
Category	SC ▾	Date Of Formation	2019-11-05	No. of Members	10
Close Date	0000-00-00				

Address Details

*Area(Rural/Urban?)	Rural ▾	District	NORTH 24 PARAGAN ▾	*Block	Amdanga ▾
*GP	TARABERIA ▾	*SHG Address	NBP	SHG Address2	NBP
*PIN Code	700131				

Activate Windows
Go to Settings to activate Windows.

WHATEVER THE ERROR ARE FOUND ,ANYONE CAN MAKE IT RIGHT IN THAT FORM. THERE ARE TWO BUTTONS ONE IS BACK TO LIST AND ERROR LIST.

BACK TO LIST: THIS BUTTON FOR GOING TO PREVIOUS URL.

ERROR LIST: FOR SHOWING ALL ERROR LIST

Specific Errors of a single entry

The screenshot displays a web application interface for SHG management. A central pop-up window titled "Error List" contains the following text:

- Duplicate mobile number.
- Invalid Loan Account No [>10 characters and <= 20 characters]
- Duplicate loan account
- Duplicate mobile number.
- Duplicate loan account

The background interface shows a sidebar with navigation options: Dashboard, SHG Management (SHG Listing, Add SHG, Error List, Transaction History), MIS Reports, Change My Password, and User Management. The main content area is divided into "Basic Details" and "Address Details" sections. The "Basic Details" section includes fields for Enrol Department, SHG Mobile, Category (SC), Date Of Formation (2019-11-05), and Close Date (0000-00-00). The "Address Details" section includes fields for Area (Rural), District (NORTH 24 PARAGAN), Block (Amdanga), GP (TARABERIA), SHG Address (NBP), SHG Address2 (NBP), and PIN Code (700131). A "Back To List" button is located at the top left of the main content area, and a "5 Error List" button is at the top right. A "Close" button is located at the bottom center of the error list pop-up.

SHOW ERROR TOP UP BOX: WE CAN SEE ONE ERROR IS FOUND .AFTER CLICK ON ERROR LIST BUTTON WE CAN SEE POP UP WHERE ALL ERROR ARE SHOWED . THEN MAKES IT RIGHT. FOR CLOSING THE PUP UP CLICK ON CLOSE BUTTON

Report : List of SHG

SHG administrator(SHG) ▾

Rural / Urban? District

SHG Listing Generate PDF

SI no.	SHG Name	No of Member	District	Mobile	Loan a/c no.	Remarks
1	shg1	10	NORTH 24 PARAGANAS	9874123654	20129797205 0	re
2	Haridas	10	NORTH 24 PARAGANAS	8240202136	20129797205 0	re
3	Haridas1	8	NORTH 24 PARAGANAS	7529518469	20129797206 0	re
4	Haridas5	5	NORTH 24 PARAGANAS	8240202100	20129797210 0	re
5	Haridas4	3	NORTH 24 PARAGANAS	8240202178	20129797209 0	re
6	Haridas3	9	NORTH 24 PARAGANAS	8240202178	20129797208 0	re
7	[removed]alert(2)[removed]	0	NORTH 24 PARAGANAS	0000000000	20129797205 0	[removed]alert(5)[removed]
Total No. of SHG District wise						7
Total No. of SHG						7

MIS REPORTS: ALSO WE HAVE GIVEN FEATURE SEARCH AND PDF

Report : List of SHG to whom F. A. Given



SHG administrator(SHG) ▾

Dashboard

SHG Management ▾

MIS Reports ▾

1. List of SHG

2. List of SHG to whom Financial Assistance given

3. List of SHG whose financial assistance under progress

4. List of SHG whose Financial Assistance on pending(not initiated)

Change My Password

User Management ▾

Rural / Urban?

All ▾

District

All ▾

SHG Listing

Generate PDF



Sl no.	SHG Name	No of Member	District	Mobile	Loan a/c no.	Disbursed Amount	Remarks
1	shg1	10	NORTH 24 PARAGANAS	9874123654	20129797205 0	5,000.00	re
2	[removed]alert(2) [removed]	0	NORTH 24 PARAGANAS	0000000000	20129797205 5000	5,000.00	[removed]alert(5) [removed]
Sub Total District wise						10,000.00	
Grand Total						10,000.00	

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MIS REPORTS:LIST OF SHG WHOM FINANCIAL ASSISTANCE IS GIVEN: WE HAVE GIVEN FEATURE SEARCH AND PDF

Report : List of SHG to Whose F. A. under process

SHG administrator(SHG) ▾

Rural / Urban? District

SHG Listing Generate PDF

SI no.	SHG Name	No of Member	District	Mobile	Loan a/c no.	Disbursed Amount	Remarks
1	Haridas	10	NORTH 24 PARAGANAS	8240202136	20129797205 0	5,000.00	re
Sub Total District wise						5,000.00	
Grand Total						5,000.00	

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MIS REPORTS:LIST OF SHG WHOSE FINANCIAL ASSISTANCE UNDER PROGRESS: WE HAVE GIVEN FEATURE SEARCH AND PDF OPTION.

Report : List of SHG to Whose F. A. on pending

SHG administrator(SHG) ▾

Rural / Urban? District

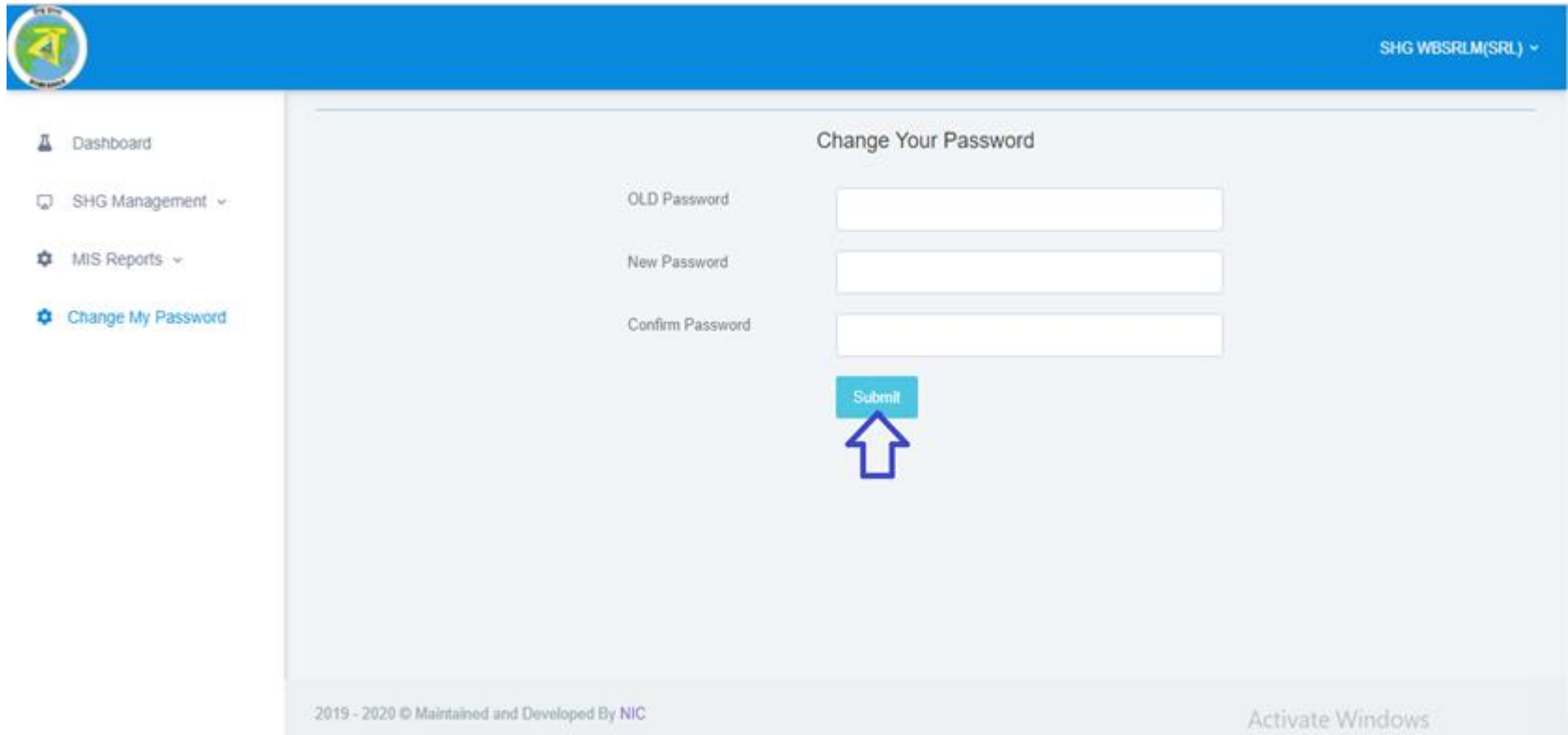
SHG Listing Generate PDF

SI no.	SHG Name	No of Member	District	Mobile	Loan a/c no.	Remarks
1	Haridas1	8	NORTH 24 PARAGANAS	7529518469	20129797206 0	re
2	Haridas5	5	NORTH 24 PARAGANAS	8240202100	20129797210 0	re
3	Haridas4	3	NORTH 24 PARAGANAS	8240202178	20129797209 0	re
4	Haridas3	9	NORTH 24 PARAGANAS	8240202178	20129797208 0	re
Total No. of SHG District wise						4
Total No. of SHG						4

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MIS REPORTS:LIST OF SHG WHOSE FINANCIAL ASSISTANCE ON PENDING(NOT INITIATED): WE HAVE GIVEN FEATURE SEARCH AND PDF OPTION

Change Password



The screenshot shows a web application interface with a blue header and a white sidebar. The header contains a logo on the left and the text 'SHG WBSRLM(SRL)' on the right. The sidebar lists navigation options: 'Dashboard', 'SHG Management', 'MIS Reports', and 'Change My Password'. The main content area is titled 'Change Your Password' and contains three input fields labeled 'OLD Password', 'New Password', and 'Confirm Password'. Below these fields is a blue 'Submit' button with a blue arrow pointing upwards towards it. At the bottom of the page, there is a footer with the text '2019 - 2020 © Maintained and Developed By NIC' on the left and 'Activate Windows' on the right.

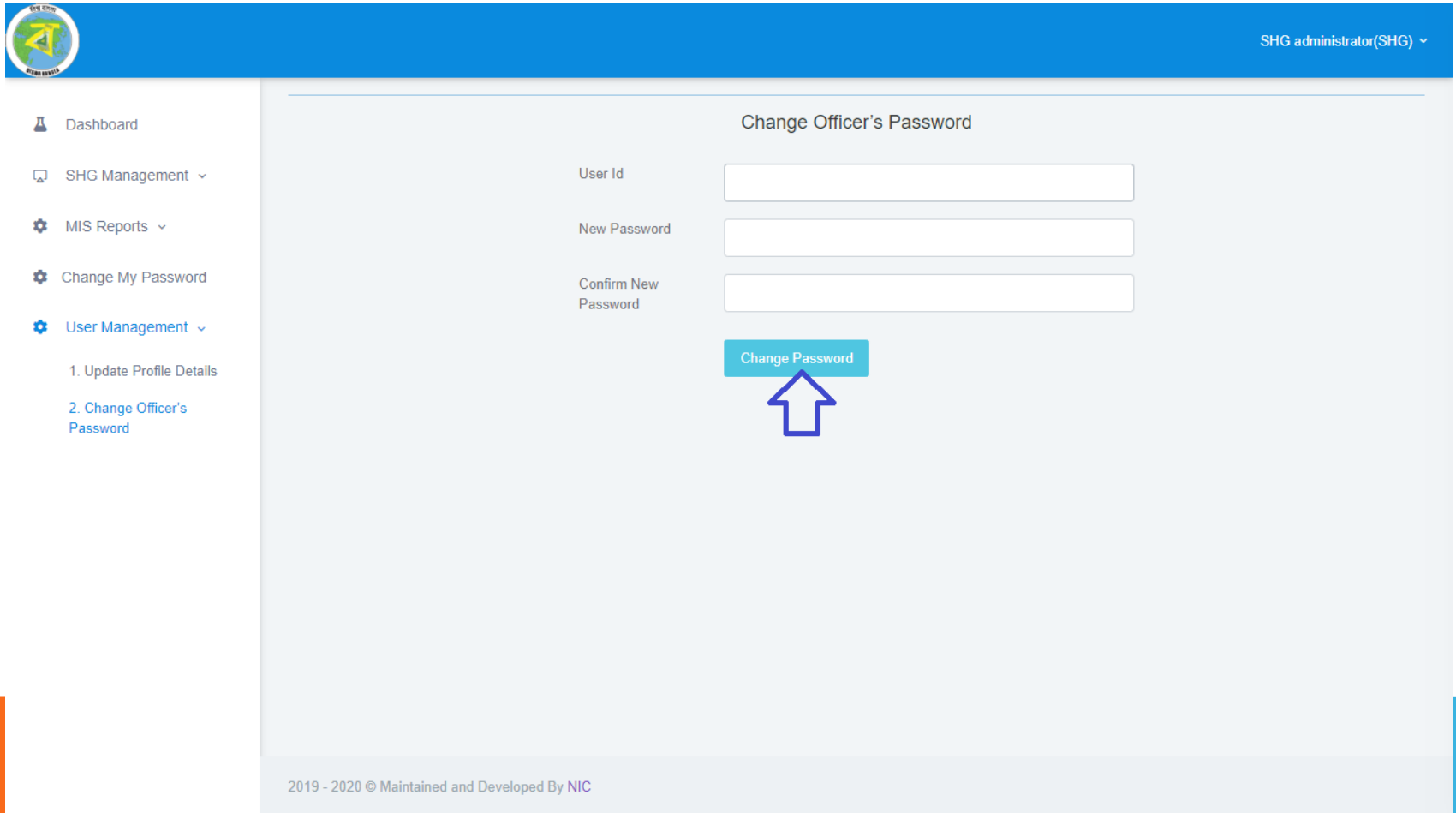
IN THIS SECTION WE CAN CHANGE THE PASSWORD. AT FIRST WE HAVE TO GIVE OLD PASSWORD THEN NEW PASSWORD AND CONFIRM PASSWORD

Update Officer's Profile Details by Admin

The screenshot displays the 'Change Officer's Profile Details' page in the SHG administrator interface. The page features a blue header with the SHG logo and the user role 'SHG administrator(SHG)'. A left sidebar contains navigation options: Dashboard, SHG Management, MIS Reports, Change My Password, and User Management. Under 'User Management', the current step is '1. Update Profile Details', with '2. Change Officer's Password' listed below. The main content area shows a form with the following fields: 'User Id' (forest@forest.com), 'First Name' (SHG), 'Last Name' (Forest), and 'Contact No' (7591538246). A 'View Details' button is highlighted with a blue arrow pointing left, and a 'Change Profile Details' button is highlighted with a blue arrow pointing up. The footer indicates the page is maintained and developed by NIC in 2019-2020.

ADMIN CAN UPDATE OFFICER DETAILS. ADMIN CAN GIVE OFFICER USER ID THEN PRESS ON VIEW DETAILS .HE CAN SEE ALL RELATED INFORMATION. THEN UPDATE IT.

Update Officer's Password by Admin



The screenshot shows a web application interface for an administrator. At the top, there is a blue header bar with a logo on the left and the text 'SHG administrator(SHG)' with a dropdown arrow on the right. A left sidebar contains a navigation menu with items: 'Dashboard', 'SHG Management', 'MIS Reports', 'Change My Password', and 'User Management'. Under 'User Management', there are two sub-items: '1. Update Profile Details' and '2. Change Officer's Password'. The main content area is titled 'Change Officer's Password' and contains three input fields: 'User Id', 'New Password', and 'Confirm New Password'. Below these fields is a blue 'Change Password' button, which is highlighted by a blue arrow pointing upwards. At the bottom of the page, there is a footer with the text '2019 - 2020 © Maintained and Developed By NIC'.

CHANGE OFFICER PASSWORD: ADMIN CAN CHANGE PASSWORD OF ALL OFFICER

Money Disbursement by Initiator

The screenshot displays the 'SHG Management' interface. At the top left is a logo with the number '4'. The top right corner shows 'Initializer(INI)'. A left sidebar contains navigation options: Dashboard, SHG Management (expanded), SHG Disbursement, Transaction History, MIS Reports, and Change My Password. The main content area features filter dropdowns for 'Area(Rural / Urban)' (set to 'Rural'), 'District' (set to 'Select Code'), 'Block' (set to 'Select Code'), and 'GP' (set to 'Select Code'). Below these is an 'SHG Listing' table with a 'Pass to Approver' button. The table has columns for selection, Code, Name, Mobile, Address, and Date of formation. One row is selected with a checkmark.

<input type="checkbox"/>	Code	Name	Mobile	Address	Date of formation
<input checked="" type="checkbox"/>	193032322107784000007	Haridas4	8240202178	NBP	01-01-1970

Pass to Approver

Activate Windows
Go to Settings to activate Windows.

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INITIATOR CAN SELECT SHG GROUP BY SELECTING THE CHECK BOX. THEN CLICK TO PASS TO APPROVED. INITIATOR HAVE FEATURE FILTER OPTION WHERE HE CAN SEARCH BY (RURAL/URBAN). DISTRICT , MUNICIPALITY / CORPORATION WISE

Transaction List

Transaction History

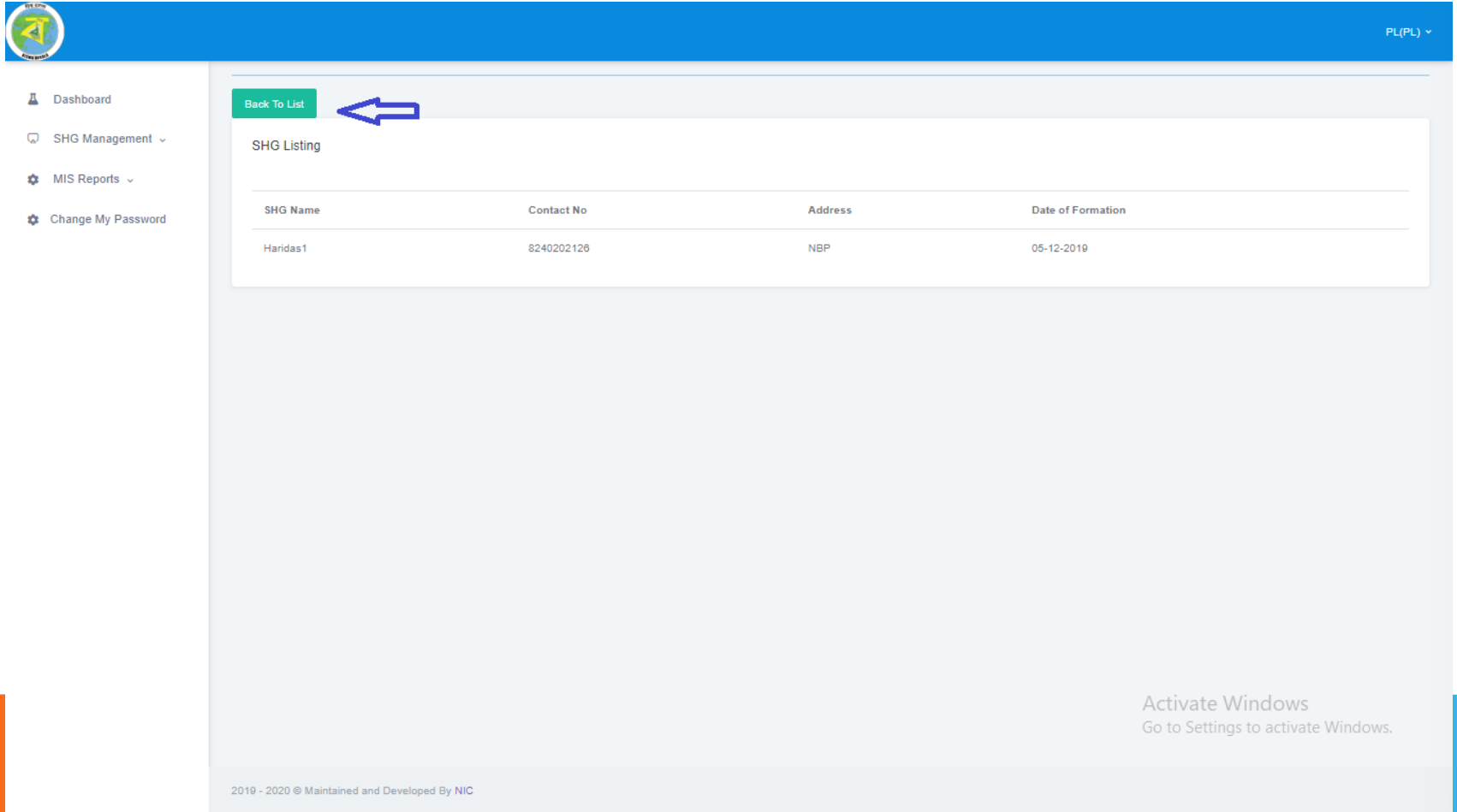
TXN Id	Total No Of SHG	Total Amount	Show SHG List	Show Transaction Comments
#SHG-TXN-1423	1	5000.00	Show SHG List	Show Transaction Comments
#SHG-TXN-6164	1	5000.00	Show SHG List	Show Transaction Comments

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Activate Windows
Go to Settings to activate Windows.

IN TRANSACTION LIST, ALL SHG WHICH ARE INITIATED ,LISTED DOWN WITH THEIR PERMISSION.

SHG List respect to each Transaction



PL(PL) ▾

- Dashboard
- SHG Management ▾
- MIS Reports ▾
- Change My Password

[Back To List](#)

SHG Listing

SHG Name	Contact No	Address	Date of Formation
Haridas1	8240202126	NBP	05-12-2019

Activate Windows
Go to Settings to activate Windows.

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LIST OF SHG ARE GIVEN RESPECT TO EVERY TRANSACTION.

Officer's Commands respect to each Transaction

The screenshot displays a web application interface. A modal window titled "Comment List" is open, showing a table of comments. The table has three columns: "Comment", "Comment By", and "Comment Date". The comments are as follows:

Comment	Comment By	Comment Date
pass	Initiator Initiator(Initiator)	2019-10-17
pass	Approver Approver(Approver)	2019-10-17

Below the modal, a table of transactions is visible. It includes columns for transaction ID, count, amount, and action buttons. The transactions shown are:

Transaction ID	Count	Amount	Actions
#SHG-TXN-8926	2	10000.00	Show SHG List, Show Comments
#SHG-TXN-6584	996	4980000.00	Show SHG List, Show Comments

The interface also features a sidebar with navigation options: Dashboard, SHG Management (with sub-options: Disbursement to IFMS, Transaction History), MIS Reports, and Change My Password. The footer indicates the year 2019-2020 and credits the maintenance and development to NIC.

OFFICER'S LEVEL COMMANDS ON TIME OF FILE PASSING FROM ONE OFFICER TO ANOTHER

Money Disbursement by Approver

The screenshot shows a web application interface with a blue header and a white sidebar. The header contains a logo on the left and the text 'Approver(APP)' with a dropdown arrow on the right. The sidebar lists several menu items: 'Dashboard', 'SHG Management' (with a dropdown arrow), 'Disbursement Approve', 'Transaction History', 'MIS Reports' (with a dropdown arrow), and 'Change My Password'. The main content area is titled 'Transaction Listing' and features a table with the following columns: 'TXN Id', 'Total No Of SHG', 'Total Amount', and 'Date of Initialisation'. A blue button labeled 'Pass to DDO/PL or Reject' is positioned above the table. A blue arrow points to the 'Date of Initialisation' column. The table contains one row with a checked checkbox, the transaction ID '#SHG-TXN-3968', a total of 1 SHG, a total amount of 5000.00, and a date of 05-09-2019. At the bottom of the page, there is a footer with the text '2019 - 2020 © Maintained and Developed By NIC' and a Windows activation notice.

Approver(APP) ▾

Dashboard

SHG Management ▾

Disbursement Approve

Transaction History

MIS Reports ▾

Change My Password

Transaction Listing

Pass to DDO/PL or Reject

<input checked="" type="checkbox"/>	TXN Id	Total No Of SHG	Total Amount	Date of Initialisation
<input checked="" type="checkbox"/>	#SHG-TXN-3968	1	5000.00	05-09-2019

Activate Windows
Go to Settings to activate Windows.

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IN THAT SCREEN WE CAN PASS TO DDO AND PL BY SELECTING CHECK BOX. FOR PASSING THE TRANSACTION CLICK ON PASS TO DDO/PL OR REJECT

Money Disbursement by Approver with command

The screenshot displays a web application interface for money disbursement approval. A modal window titled "Pass to DDO/PL with Message" is open, showing a text input field for a message and three buttons: "Reject", "Pass to DDO", and "Pass to PL". The background shows a "Transaction Listing" table with columns for TXN Id, Amount, and Date of Initialisation. A "Pass to DDO/PL or Reject" button is visible on the right.

TXN Id	Amount	Date of Initialisation
#SHG-TXN-3968	5000.00	05-09-2019

AFTER CLICK ON PASS TO DDO/PL OR REJECT .POP UP WILL COMES WHERE WE WILL HAVE THREE OPTION REJECT ,PASS TO DDO, PASS TO PL. GIVE REMARKS AND CLICK ON BUTTON .

SELECTION OF TRANSACTION TO GENERATE BILL BY DDO

DDO(DDO) ▾

Generate Bill

Show 10 entries

Search:

	TXN Id	Bill No.	Total SHG	Total Amount	Date of Initialisation
<input type="radio"/>	#SHG-TXN-3298	532SHGSE	19814	99070000.00	17-10-2019 00-00-00
<input checked="" type="radio"/>	#SHG-TXN-9650		8	40000.00	26-09-2019 00-00-00

Showing 1 to 2 of 2 entries

PreviousNext

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In that screen we can select the transaction individually to generate bill by DDO .

GENERATE BILL BY DDO

DDO(DDO) ▾

জরায়ো

Bill Generate

Transaction ID : #SHG-TXN-9650

*Bill No	520SHGSE	*Bill Date	27-12-2019
*Total Bill Amount	40000.00	*Total No Of SHG	8
*Head Of Account	59220400800004700IV (UAT) ▾	*Bill Type	TR-31 ▾
*Sanction Number	1313SHGSE	*Sanction Date	06-12-2019
*Issuing Authority	Deputy Secretary	*Sanction Amount	3000000000

Submit

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In that screen we can fill up the form of bill and submit for bill generation by DDO .

SEND TO IFMS TO PROCEED THE PAYMENT BY DDO

000(000) -

Bill Generated Successfully

Bill Generate

Transaction ID : #SHG-TXN-9650

*Bill No	6205405E	*Bill Date	27-12-2019
*Total Bill Amount	40000.00	*Total No Of SHG	8
*Head Of Account	69220400800004700V	*Bill Type	TS-BI
*Sanction Number	13135405E	*Sanction Date	2019-12-09
*Issuing Authority	Deputy Secretary	*Sanction Amount	3000000000

BILLING STATUS [DRN No: 201912033000008]

Sl No	Bill Particular	Action	Status
1.	upload Bill Summary To IFMS	Send	
2.	upload Beneficiary file to IFMS	Upload Refresh Response	
3.	Reference No.	Get reference	Reference No. =
4.	Payment Status	Generate Payment Status Approval SMS View Payment Status	
5.	Send SMS to individual beneficiary	Send SMS	

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In that screen after bill generation by DDO , the payment form has been opened. Here we can send the bill summary and files to IFMS to proceed payment. After payment status received we can send SMS to the registered mobile numbers whose payment process has been completed.

THANK YOU

